

A REGULAR COMMISSION MEETING OF JANUARY 16, 2018 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.

CALL TO ORDER

Chairman Turk called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Turk asked everyone to stand and say the Pledge to the Flag.

ROLL CALL

Present were Commissioners: Byerly, Dunnington, Hewitt, Loomis, Oldenburg and Turk. Commissioner Doney was absent.

APPROVAL OF MINUTES

Commissioner Hewitt made the motion to approve the December 18, 2017 and January 2, 2018 minutes and Commissioner Loomis seconded the motion. The motion passed unanimously.

COURTESIES

There were none.

PROCLAMATIONS

There were none.

BOARD AND COMMISSION REPORTS

Commissioner Hewitt reported that she attended the January Airport board meeting. The airport leases were discussed and until the new wording for the leases is approved the current leases will remain and will be renewable annually until the new lease agreements are finalized. The new t hangar leases will allow general maintenance but not welding or hazardous materials. There will be requirements for liability insurance. The perimeter fence has been repaired.

Commissioner Loomis reported that she attended the January Park and Recreation board meeting. Commissioner Loomis stated that the Park and Recreation Board Chairman was glad to have six active members on the board. There was some discussion regarding the money that is available through the Park and Recreation District. There was some discussion regarding issues at the East Fork Dam area. The Park contract was discussed briefly.

Commissioner Oldenburg reported that there has not been any Central Montana Foundation meetings, but will be meeting with Carrie Mantooth tomorrow regarding the Central Montana Foundation.

CITY MANAGER REPORT

City Manager Holly Phelps reported on the following issues:

The Library will be holding their annual Chili bowl on January 19th at Jack's Hangar. This is a fundraiser for the summer reading program. If you are interested in attending please call the Library for more details.

The Library building had a water leak recently. It was part of the old heating system and very little damage was done but they did close for a portion of a day.

The Water Department has been very busy repairing water leaks. In the last two week there have been three. The leaks have been in the area of 5th and Main Street, 12th Ave N and West Erie. With the freezing temperatures and weather we have been having the frost is already quite deep and frost does affect waterlines.

The City does not own the building located at 301 W Broadway. We have requested that a hazardous material analysis be done. The City manager would like to set up a subcommittee to meet and establish criteria that potential projects will be rated on. If any commissioners are interest in participating please let the City Manager know as soon as possible because we would like to begin meeting soon.

The City Manager stated that the interviews for the Public Works Director have concluded and hope to offer the position soon. There was a large applicant pool with many qualified candidates.

The Water Department recently received the January coliform test results back. No coliform growth has been detected since last reported in November. The Water Department does seven monthly samples that are taken from all over the water distribution system.

CONSENT AGENDA

There were none.

REGULAR AGENDA – Resolutions, Ordinances & Other Actions Items:

1. Discussion and action on approving a business license for Peak Electric

Ms. Phelps explained that the business license application Peak Electric and all the necessary documentation was included in the Commissioners packet. Ms. Phelps reported that Mr. Shaun Ruckman is starting this company and is in the audience if anyone has questions. Ms. Phelps stated that he is a master electrician and would recommend Commission approval. Commissioner Hewitt made the motion to approve the business license for Peak Electric and Commissioner Oldenburg seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

2. Discussion and action on authorizing the City Manager to enter into and sign a grant agreement with Department of Natural Resources and Conservation for the cleanup of the Central Post and Treating Company

Ms. Phelps explained that the City of Lewistown a piece of property located on the east side of Marcella Street and once was the location of the City dump. The dump was abandon in approximately 1970 and then the City began leasing the property. The individual leasing the property operated a post and treating facility there. There is a documented penta spill on the property and the City has been working with the Department of Environmental Quality for the past ten to fifteen years to clean up the project. The City has successfully received several grants for this property and this year we were awarded a grant of \$475,000 to clean up the property. The grant would allow the City to continue the testing prepare a

voluntary clean-up plan, environmental assessment and clean up the contaminants. Commissioner Byerly made the motion to approve authorizing the City Manager to enter into and sign a grant agreement with Department of Natural Resources and Conservation for the cleanup of the Central Post and Treating Company and Commissioner Hewitt seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

3. Discussion and action on confirming the City Manager's appointment of Ms. Nancy Watts as the Historic Preservation Officer for the City of Lewistown

Ms. Phelps explained that she has visited several times with Ms. Watts regarding this appointment. Ms. Watts is very active in the community and is a wonderful resource for the historic resources commission. City code states that the Historic Preservation Officer is an appointed position and has agreed to accept the appointment. Commissioner Hewitt asked if she was a part time or full time employee. Ms. Phelps explained that she is a Library employee and will work a few hours a week as the historic preservation officers. Further discussion followed. Commissioner Byerly made the motion to approve confirming the City Manager's appointment of Ms. Nancy Watts as the Historic Preservation Officer for the City of Lewistown and Commissioner Loomis seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

CITIZENS' REQUESTS

Mr. Joe Boyles informed the Commission that the Lewistown Soccer Club that there will be a meeting on January 30th from 6 pm to 8 pm to get input on soccer fields in Lewistown.

COMMISSIONER'S MINUTE

There were none.

ADJOURNMENT

Chairman Turk adjourned the meeting.

Dated this 16th day of January, 2018.

Patty Turk, Commission Chairman

ATTEST:

Nikki Brummond, City Clerk