

A REGULAR COMMISSION MEETING OF SEPTEMBER 4, 2018 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.

CALL TO ORDER

Chairman Turk called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Turk asked everyone to stand and say the Pledge to the Flag.

ROLL CALL

Present were Commissioners: Doney, Dunnington, Hewitt, Loomis, Oldenburg and Turk. Commissioner Byerly was absent.

APPROVAL OF MINUTES

There were none.

PROCLAMATIONS

There were none.

BOARD AND COMMISSION REPORTS

Commissioner Loomis reported that the Park and Recreation Board is on this Wednesday, September 5th at 7 p.m.

Commissioner Oldenburg reported that she attended the Central Montana Foundation board meeting on August 28th. Commissioner Oldenburg reported that the board has been reviewing and making changes to the endowment applications and major revisions were done to the grant applications. There were four grant requests and two of the four were funded. The two funded were the Pride of Judith which is the elevators in Hobson and Wheatland Memorial for three stop the bleed kits for schools in the area.

Commissioner Hewitt reported that the Airport Board will be meeting Wednesday, September 5th.

CITY MANAGER REPORT

City Manager Holly Phelps reported on the following issues:

The swimming pool is now closed. The splash park will remain open as long as the weather allows and people are utilizing it. Pool staff are preparing an annual report for Park and Recreation Director Jim Daniels. Once it is presented and reviewed by the City Manager she will then update the Commission.

The upcoming events are the Chokecherry Jam on September 7th and will be held on 2nd Avenue between Main Street and Janeaux. The Chokecherry Festival on September 8th and is expected to be bigger than ever. There are more vendors and includes a car show. The Chokecherry Run continues to grow in popularity. The City has purchased signs for the local runs to help notify drivers that a run is in progress. The Trails and Ales is also on September 8th and there will be 12 brewers and it is expected to have record breaking attendance. This year the event will be held at Creekside Park and Pavilion from 4 to 7 pm. The

event will include music from Tom Catmull's Last Resort and is sponsored by the Arts and Entertainment District.

The Library will be closed Friday, August 31st at 2 pm and all-day Saturday, September 1st in observance of Labor Day.

The Planning Department recently received notice that Burger King will be doing a monument sign and not the pylon sign previously discussed. The sign meets the conditions that the Design Review board approved at their last meeting.

The Park department will be coordinating the installation of the bleachers in the Civic Center. The work is expected to begin September 17th.

CONSENT AGENDA

Commissioner Doney made the motion to approve the consent agenda and Commissioner Oldenburg seconded the motion. The motion passed unanimously. The consent agenda was the claims that have been paid from August 16, 2018 to August 30, 2018 for a total of \$700,062.32.

REGULAR AGENDA – Resolutions, Ordinances & Other Action Items:

1. Discussion on exploring the ownership of the Central Montana Education Center by the City of Lewistown and how to proceed.

City Manager Phelps explained that during the committee of the whole the history of the Central Montana Education Center was discussed and how it was funded by the community and a grant acquired by the group Educational Opportunities for Central Montana (EOCM). City Manager Phelps explained that the Commission and a lot of the citizens realize what an asset it the center is for education in the community and is planning on proceeding with looking at the options and the possibility of transferring ownership to the City of Lewistown. City Manager Phelps explained that with the support of the Commission she is going to go ahead and make application to the federal government. We will want to have a public hearing at some point during the process. Commissioner Turk stated that if we have to have a public hearing she feels that there will be overwhelming support from the community.

2. Discussion and action on Resolution No. 3974, a resolution redefining the boundaries of Street Maintenance District No. 1 in the City of Lewistown, Montana

City Manager Phelps explained that you have a resolution before you for approval tonight to redefine the boundaries of the Street Maintenance District. City Manager Phelps explained that the City only has one street maintenance district and it is the City limits. Commissioner Hewitt made the motion to approve Resolution No. 3974, a resolution redefining the boundaries of Street Maintenance District No. 1 in the City of Lewistown, Montana and Commissioner Loomis seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

3. Public hearing on the cost of maintenance of Boulevard District no. 12, cost of maintenance reserve and administration for Lighting Districts and cost of maintenance in Street Maintenance District No. 1

Chairman Turk opened the public hearing to hear comments on the cost of maintenance of Boulevard District no. 12, cost of maintenance reserve and administration for Lighting Districts and cost of maintenance in Street Maintenance District No. 1. Commissioner Loomis asked for some explanation on all of the districts mentioned. City Manager Phelps explained that Boulevard District No. 12 are properties that are located adjacent to a boulevard. This would include 7th Ave, East and West Boulevard. Only citizens that own property that the frontage of their lot faces a boulevard are assessed. City Manager Phelps explained that it is disclosed when the property is sold and is listed separately on their taxes. City Manager Phelps stated that she was asked to look at the cost of fixing the boulevards and it would be a cost of approximately \$10,000 to remove the grass and replace the sprinklers. City Manager Phelps commented this would require a significant increase and would like to look into the City working on some of the sprinklers first. Commissioner Turk asked for comments on the cost of maintenance reserve and administration for Lighting Districts. Commissioner Loomis asked why some numbers were missing. City Manager Phelps explained that the districts have merged over time and the districts are based on locations. The City pays Northwestern Energy for the power and that is what is assessed on the customers. There has not been an increase for several years. Commissioner Turk asked for comments on the cost of maintenance in Street Maintenance District No. 1. City Manager Phelps explained that this is the street maintenance resolution and was discussed at a prior meeting. At that meeting three options were discussed and the Commission set the rate at 3.2 cents per the square footage of property. Commissioner Turk asked for comments from the audience and Commission. There being none, the public hearing was closed.

4. Discussion and action on Resolution No. 3975, a resolution of the City Commission of the City of Lewistown levying and assessing a special tax to cover the cost of maintenance of Boulevard District No. 12, in the City of Lewistown, Montana for the fiscal year beginning July 1, 2018 and ending June 30, 2019

Commissioner Oldenburg made the motion to approve Resolution No. 3975, a resolution of the City Commission of the City of Lewistown levying and assessing a special tax to cover the cost of maintenance of Boulevard District No. 12, in the City of Lewistown, Montana for the fiscal year beginning July 1, 2018 and ending June 30, 2019 and Commissioner Hewitt seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

7. Discussion and action on Resolution No. 3976, a resolution levying and assessing the cost of maintenance reserve and administration, and supplying of electrical current for the street lights within the City of Lewistown, to properties within particular lighting districts

Commissioner Loomis made the motion to approve Resolution No. 3976, a resolution levying and assessing the cost of maintenance reserve and administration, and supplying of electrical current for the street lights within the City of Lewistown, to properties within particular lighting

districts and Commissioner Hewitt seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

8. Discussion and action on Resolution No. 3977, a resolution estimating the cost of maintenance in Street Maintenance District No. 1, specifying the assessment option and levying an assessment on properties for Street Maintenance

Commissioner Dunnington made the motion to approve Resolution No. 3977, a resolution estimating the cost of maintenance in Street Maintenance District No. 1, specifying the assessment option and levying an assessment on properties for Street Maintenance and Commissioner Oldenburg seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

9. Public hearing on the 2018-2019 budget for the City of Lewistown.

Chairman Turk opened the public hearing to hear comments on the 2018-2019 budget for the City of Lewistown. City Manager Phelps explained that before the Commission is the 2018-2019 budget for the City of Lewistown. An overview was provided to the Commission showing the remaining cash for the previous year, proposed revenues, proposed expenditures and remaining cash. There are several grants that will be closed out this year. Commissioner Loomis asked how much should be left at the year end. City Manager Phelps explained that it just depends from year to year. Finance Officer explained that all of the funds should be looked at as their own bank account and some of those accounts are dictated by state law. It is hoped that the reserves for the general fund are enough to get us through until we the semiannual tax payment. Commissioner Turk asked for anymore comments from the audience or Commission. There being none, the public hearing was closed.

10. Discussion and action on Resolution No. 3978, a resolution relating to final budgets, budget authorities and annual appropriations for the fiscal year beginning July 1, 2018 and ending June 30, 2019

Commissioner Doney made the motion to approve Resolution No. 3978, a resolution relating to final budgets, budget authorities and annual appropriations for the fiscal year beginning July 1, 2018 and ending June 30, 2019 and Commissioner Hewitt seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

11. Public hearing on Resolution No. 3979, a resolution authorizing an increase in the City of Lewistown's mill levy in order to fund increases in premium contributions for medical group benefits for City employees and exempting the same from the mill levy calculation limitation provided for by law

Chairman Turk opened the public hearing to hear comments on Resolution No. 3979, a resolution authorizing an increase in the City of Lewistown's mill levy in order to fund increases

in premium contributions for medical group benefits for City employees and exempting the same from the mill levy calculation limitation provided for by law. City Manager Phelps explained that this is the permissive health levy which was a state legislative action done in 2000. It is a way to help the City offset the costs of the increase in health care premiums for employees each year. These numbers are based off the certified values, past health insurance premiums and then calculated using the state formula. The increase this year is \$167,875 which equals 25.47 mills. Commissioner Turk asked for anymore comments from the audience or Commission. There being none, the public hearing was closed.

12. Discussion and action on Resolution No. 3979, a resolution authorizing an increase in the City of Lewistown's mill levy in order to fund increases in premium contributions for medical group benefits for City employees and exempting the same from the mill levy calculation limitation provided for by law

Commissioner Doney made the motion to approve Resolution No. 3979, a resolution authorizing an increase in the City of Lewistown's mill levy in order to fund increases in premium contributions for medical group benefits for City employees and exempting the same from the mill levy calculation limitation provided for by law and Commissioner Oldenburg seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

13. Discussion and action on Resolution No. 3980, a resolution providing for the annual tax levy mills for fiscal year beginning July 1, 2018 and ending June 30, 2019

City Manager Phelps explained that mill value for the City of Lewistown for the 2019 budget is \$6,591 and based on the budget presented it is necessary for us to mill 217.34 mills to balance the general fund budget. The total amount of mills would be 242.81mills for the permissive medical and general fund. Commissioner Doney made the motion to approve Resolution No. 3980, a resolution providing for the annual tax levy mills for fiscal year beginning July 1, 2018 and ending June 30, 2019 and Commissioner Dunnington seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

CITIZENS' REQUESTS

Mr. Tony Smith addressed the Commission stating he was a representative from bicyclists in town and they would request that the Commission submit a letter of position regarding the Forest Service draft of the revised travel plan in the Big Snowies. Mr. Smith stated that they support alternative C which turns the majority of the Big Snowies into a recommended wilderness area but allows all approved existing trail usage to continue. This will provide the added layer to the Big Snowies specifically the Big Spring water source, which several of the members have expressed desire for and it still allows bicycle access to the trails. The comment period has been extended to October 9, 2018.

There was some discussion about having the City Commission write a letter and it should be discussed. City Manager Phelps explained that she does have a letter drafted which asks them to recognize the watershed and the source.

COMMISSIONER'S MINUTE

There were none.

ADJOURNMENT

Chairman Turk adjourned the meeting.

Dates this 4th day, of September 2018.

Patty Turk, Commission Chairman

ATTEST:

Nikki Brummond, City Clerk