

Development Review Checklist

The following is intended as a guide for applicants in the development of site plans for review. It is not intended to be an all-inclusive set of guidelines. It remains the responsibility of the Owner/Developer/Builder and their consultants to comply with all rules, regulations and codes of the City of Lewistown.

Prior to plan submittal the following information should be verified by the Owner/Developer/Builder of the project.

Proposed Use (including the number of units for residential uses)

Existing Zoning Classification _____

Is the proposed use permitted in the Zoning District?

Permitted use Yes _____ No _____ (if No provide special review info below)

Variance needed (setbacks, height, density, lot coverage)

A variance will be required if the proposed project varies from City Code.

If a variance is required, the variance must be approved and a copy submitted to the Building Department prior to issuing the building permit.

Subdivision Review: No _____ Yes _____ Approved _____
(Name & Date)

Annexation: No _____ Yes _____ Approved _____
(Date)

Provide the following requirements must also be noted on scaled site plan (measurements in feet)

Building setbacks from property line: Front _____ Rear _____ Side _____

Side adjacent to street (in feet): _____

Building separation (for multiple buildings on one lot): _____

Building Height (existing grade to peak of roof line): _____

Lot coverage: _____ Lot size: _____

Existing Curb and Gutter: _____ Sidewalk: _____

Off street Parking number of spaces: _____

On Street Parking number of spaces: _____

Flood Plain information: _____

For items that do not apply please fill in N/A = Not applicable

ALL QUESTIONS REGARDING THIS CHECKLIST SHOULD BE DIRECTED TO CITY PLANNER

