

COMMITTEE OF THE WHOLE

AUGUST 4, 2025

6:00 PM

1. Review budget 2025-2026

Citizen Participation

The Lewistown City Commission welcomes you to its public meeting. The Commission appreciates your participation and values your input in our decision-making process. Your input and suggestions are important to the Commission as we discuss important issues affecting all of us in Lewistown.

We ask that you silence your cell phone before the meeting begins and please refrain from using your cell phone during the meeting. Thank you.

The City Commission thanks public members for respectfully and courteously providing constructive and valuable information.

The Public is invited to speak on any issue under discussion by the Commission, after recognition by the presiding officer.

Public members who are recognized by the presiding officer shall:

- *Stand*
- *Give his/her name and address for the record*
- *If applicable give the person, firm, or organization he/she represents*
- *Address comments to the presiding officer and not to individual members or staff*
- *Limit comments to the matter of fact listed on the agenda unless recognized in the 'Citizen Requests' portions*
- *Keep comments brief to ensure adequate time for additional comment and commission business*
- *Prepared statements are welcome and should be given to the Clerk of the Commission. Prepared statements that are also read, however, may be deemed unduly repetitious if they are lengthy. All prepared statements shall become part of the official record.*

In the event that there is a large number of people wanting to comment in a meeting or hearing, the presiding officer reserves the right to impose a time limit on comments to ensure adequate time for public comment and Commission business.

Impertinent or slanderous remarks towards city officials, staff or other members of the public, or other boisterous, disorderly or disruptive behavior during a Commission meeting are not permitted. Swearing, derogatory language, threats, personal attacks, heckling or similar behavior may be considered impertinent and/or disruptive. Any person exhibiting such behavior during the Commission meeting may be admonished to cease that behavior or risk being asked to vacate the Commission chambers. If such behavior continues after the admonishment, the presiding officer may request that person to vacate the Commission chambers, unless permission to remain is granted by vote of the Commission.

NOTICE FOR, AND AGENDA FOR, A REGULAR MEETING OF THE CITY COMMISSION, CITY OF LEWISTOWN, AUGUST 4, 2025 AT 7:00 P.M. AT THE CENTRAL MONTANA COMMUNITY CENTER LOCATED AT 307 W WATSON

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES – July 7, 2025 & July 21, 2025

COURTESIES

PROCLAMATIONS

BOARD AND COMMISSION REPORTS

CITY MANAGER REPORT

PUBLIC COMMENT – non agenda items

CONSENT AGENDA

Acknowledgement of the claims that have been paid from July 18, 2025 to July 31, 2025 for a total of \$554,439.59

***REGULAR AGENDA – Resolutions, Ordinances & Other Action Items:**

1. Discussion and action on approving the purchase of a skid steer for the wastewater treatment plant (**Action: approve, disapprove or amend the purchase of a skid steer**) City Manager Holly Phelps
2. Discussion and action on approving the repair for the vac truck in the sewer department (**Action: approve, disapprove or amend repair for the vac truck**) City Manager Holly Phelps
3. Discussion and action on approving the proposal for storm water improvements at the wastewater treatment plant (**Action: approve, disapprove or amend proposal for storm water improvements**) City Manager Holly Phelps
4. Discussion and action on approving Resolution No. 4196, a resolution stating the intention of the City Commission to amend the 2024-2025 budget of the City of Lewistown (**Action: approve, disapprove or amend Resolution No. 4196**) City Manager Holly Phelps.

CITIZENS' REQUESTS

COMMISSIONER'S MINUTE

ADJOURNMENT

* All citizens are invited to make comment on any agenda item prior to action being taken by the Commission

PURCHASE REQUISITION FORM CITY OF LEWISTOWN

305 W. Watson St.
Lewistown, Mt 59457

Department All Requested by EDN Date 6-25

Account # (s) _____ Financial Officer Review (int) _____

Description of the goods and/or services:		
Skid Steer /		

	Quoted Price
Vendor #1: <u>CASE / TORGERSONS</u>	
Address: <u>Lewistown</u>	
Phone:	
Notes: <u>2025 SR 270</u>	<u>6870 /</u>

Vendor #2: <u>SD / PDD</u>	
Address: <u>Great Falls / Lewistown</u>	
Phone:	
Notes: <u>2025 324 G with Bucket & Forks</u>	<u>66259 /</u>

Vendor #3: <u>SD / PDD</u>	
Address: <u>Great Falls Lewistown</u>	
Phone:	
Notes: <u>2024 324G with Bucket & Forks</u>	<u>53176.65</u>

Approved Vendor _____

Authorization to purchase through vendor noted above _____

City Manager

*Note- "per attached" is not an acceptable description.



JOHN DEERE

Investment Proposal (Quote)

RDO Equipment Co.
4900 Tri Hill Road
Great Falls MT, 59404
Phone: (406) 452-8521 - Fax: (406) 454-1814

Proposal for:
CITY OF LEWISTOWN
PUBLIC WORKS DEPARTM
308 4TH AVE S
LEWISTOWN, MT, 594572945
FERGUS

Investment Proposal Date: 6/5/2025
Pricing Valid Until: 7/5/2025
Deal Number: 1907167
Customer Account#: 2302015
Sales Professional: Clemon (Paul) Jones
Phone: (406) 401-8354
Fax: (406) 454-1814
Email: cjones@rdoequipment.com

Comments

Contract #011723-JDC
Member ID: 4914

Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	1T0324GKTRJ457870 H85511	298	New 2024 JOHN DEERE 324G	\$81,657.28
			Customer Discount 30% Off Deere List Sourcewell Contract #011723-JDC	(\$24,079.20)
			Customer Discount RDO Customer Discount	(\$7,869.89)
			Warranty -John Deere Power Train & Hyd.-31 Months, 2000 Hours,Deductible: 200, Exp Date: 1/5/2028	\$0.00
1	TBD TBD	0	New 2025 JOHN DEERE bucket 72	\$1,438.46
1	T0EHP60003547 Z128218	0	Attachment - New 2025 JOHN DEERE FORKS48	\$2,030.00
Equipment Subtotal:				\$53,176.65

Purchase Order Totals

Balance:	\$53,176.65
Total Taxable Amount:	\$0.00
MT STATE TAX:	\$0.00
Sales Tax Total:	\$0.00
Sub Total:	\$53,176.65
Cash with Order:	\$0.00
Balance Due:	\$53,176.65

Equipment Options

Qty	Serial Number	Year / Make / Model	Description
1	1T0324GKTRJ457870	2024 JOHN DEERE 324G	2070 12X16.5 10PR TITAN HD2000-II 4001 2" SEAT BELT W/SHOULDERSTRAP 0953 ISO SWITCHABLE CTLS & JS PPK 1301 ENGINE TURBO 4TNV98CT 8050 COLD START PACKAGE 110V 0750 2SP STD FL SLEV CB/AC PQT 1501 ENGLISH OP MAN & DECALS 6006 AIR RIDE SEAT (CLOTH W HEAT) 8042 REAR VIEW CAMERA 8342 RADIO AM/FM W/BLEETOOTH 8380 FOOTREST WITH FLOORMAT 170K JDLINK
1	TBD	2025 JOHN DEERE bucket 72	KV11637 72 in. Foundry Bucket (16.0 cu. ft.)
1	T0EHP60003547	2025 JOHN DEERE FORKS48	None



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PUBLIC WORKS DEPARTM
308 4TH AVE S
LEWISTOWN, MT, 594572945
FERGUS

Investment Proposal Date: 6/5/2025
Pricing Valid Until: 7/5/2025
Deal Number: 1907239
Customer Account#: 2302015
Sales Professional: Clemon (Paul) Jones
Phone: (406) 401-8354
Fax: (406) 454-1814
Email: cjones@rdoequipment.com

Comments

Contract #011723-JDC
Member ID: 4914

Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	1T0324GMCSJ476142 Z151480	0	New 2025 JOHN DEERE 324G	\$86,156.00
			Customer Discount 30% Off Deere List Sourcewell Contract #011723-JDC	(\$25,846.80)
			Other Non-Contract Items: Freight, and Machine Set Up	\$2,361.80
			Warranty -John Deere Power Train & Hyd.-24 Months, 2000 Hours,Deductible: 200, Exp Date: 5/1/2027	\$0.00
1	TBD TBD	0	New 2025 JOHN DEERE 72"	\$1,438.00
1	T0EHP60003489 Z105559	0	Attachment - New 2024 JOHN DEERE FORKS48	\$2,150.00
Equipment Subtotal:				\$66,259.00

Purchase Order Totals

Balance: \$66,259.00
Total Taxable Amount: \$0.00
MT STATE TAX: \$0.00
Sales Tax Total: \$0.00
Sub Total: \$66,259.00
Cash with Order: \$0.00
Balance Due: \$66,259.00

Equipment Options

Qty	Serial Number	Year / Make / Model	Description
1	1T0324GMCSJ476142	2025 JOHN DEERE 324G	8380 FOOTREST WITH FLOORMAT 8310 COUNTERWEIGHT, (TRIPLE SET) 8060 ENGINE AIR PRECLEANER 8050 COLD START PACKAGE 8042 REAR VIEW CAMERA 6006 AIR SUSPENSION SEAT (CLOTH WITH HEAT) 4003 3-INCH SEAT BELT WITH SHOULDER HARNESS 2315 12 X 16.5 NHS, CAMSO SKS 170K JDLINK 1501 ENGLISH OPERATOR'S MANUAL AND DECALS 1301 ENGINE - TURBOCHARGED 0953 ISO-H SWITCHABLE CONTROLS AND EH JOYSTICK PERFORM 0770 CAB/HEAT/AC, POWER QT, HI FLOW, SL & RC, 2SPD, LE KV11637 72 in. Foundry Bucket (16.0 cu. ft.)
1	TBD	2025 JOHN DEERE 72"	
1	T0EHP60003489	2024 JOHN DEERE FORKS48	None

KOIS EQUIPMENT COMPANY INC.

25-18036
Date: 07/29/25

DENVER
5200 Colorado Blvd.
Commerce City, CO 80022
Phone: 303-298-7370
Fax: 303-298-8527

BILLINGS
2107 Harnish Blvd.
Billings, MT 59101
Phone: 406-652-3975
Fax: 406-652-3744

GREAT FALLS
1610 River Drive North
Great Falls, MT 59401
Phone: 406-452-2757
Fax: 406-452-2799

Page: 1

Customer: 12422
Ship to: CITY OF LEWISTOWN
308 4TH AVE. SOUTH

LEWISTOWN MT 59457

* QUOTE *

Part Number	Description	Quantity	UOM	Price	Extended
LABOR REPAIR	REPAIR LABOR LABOR TO INSTALL PARTS/SERVICE	45.00	EA	145.00	6,525.00
0005042	*CYLINDER TILT	1.00	EA	254.19	254.19
0005041	*CYLINDER, BOOM	1.00	EA	505.58	505.58
0004461	SP-DUAL BOOM SEAL SEAL BETWEEN THE BOOM AND TRUC	1.00	EA	463.75	463.75
0020239	*STAINER, Y	1.00	EA	464.53	464.53
0026088	SP-INLET VALVE (CHECK VALVE) RECYCLE TRUCK WATER PUMP VLV	2.00	EA	986.26	1,972.52
0026089	SP-OUTLET VALVE	2.00	EA	694.15	1,388.30
0027246	*O-RING INTAKE	4.00	EA	0.79	3.16
0027247	*O-RING OUTLET CHECK VALVE	4.00	EA	4.74	18.96
0030505	*ELEMENT, HYD FILTER	1.00	EA	780.44	780.44
OIL-42-6960	MULTI VISCOSITY 46 HYD. OIL MAG 1	40.00	GAL	22.00	880.00
3060-00047	*BLOWER OIL SYNTH ISO 150	1.00	EA	639.21	639.21

*** CONTINUED NEXT PAGE ***



EQUIPMENT COMPANY INC.

DENVER

5200 Colorado Blvd.
Commerce City, CO 80022
Phone: 303-298-7370
Fax: 303-298-8527

BILLINGS

2107 Harnish Blvd.
Billings, MT 59101
Phone: 406-652-3975
Fax: 406-652-3744

GREAT FALLS

1610 River Drive North
Great Falls, MT 59401
Phone: 406-452-2757
Fax: 406-452-2799

Page:

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25-18036

Date: 07/29/25

Customer: 12422

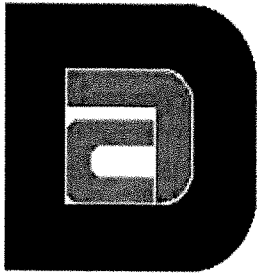
Ship to: CITY OF LEWISTOWN
308 4TH AVE. SOUTH

LEWISTOWN MT 59457

* **QUOTE** *

Part Number	Description	Quantity	UOM	Price	Extended
6025-00002	*FITTING 90 DEG.	1.00	EA	7.46	7.46
3350-00010	SP-SHEILD,CONTAINMENT 800'	1.00	EA	649.91	649.91
A03752	*HP- VALVE HANDLE	1.00	EA	192.00	192.00
4510-00041	*BEARING BODY LEVEL	2.00	EA	60.85	121.70
FREIGHT ESTIMATE	CHARGES MAY CHANGE DUE TO ACCELERATED FUEL PRICING	1.00	EA	450.00	450.00

Sub-Total Sales Tax Order Total
15 216 71 0 00 15 216 71



Dick Anderson Construction

7168 Expressway

Missoula, MT 59808

Contact: Louie Miller

Phone: 406-360-6673

Fax: lmiller@daconstruction.com

Quote To:

Mr. Paul Herbst

RPA

Professional Engineer

406-599-4914

Phone:

Fax:

pherbst@rpa-eng.com

Job Name:

Lewistown Containment & Storm Improv

Date of Plans:

June 2025

Revision Date:

Includes bonds, insurance and GRT.

73 manhours estimated

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
10	Biosolids Containment & Conn to Existing Sewer	1.00	LS	8,900.00	8,900.00
20	Storm Outlet Improvements	1.00	LS	30,200.00	30,200.00
GRAND TOTAL					\$39,100.00



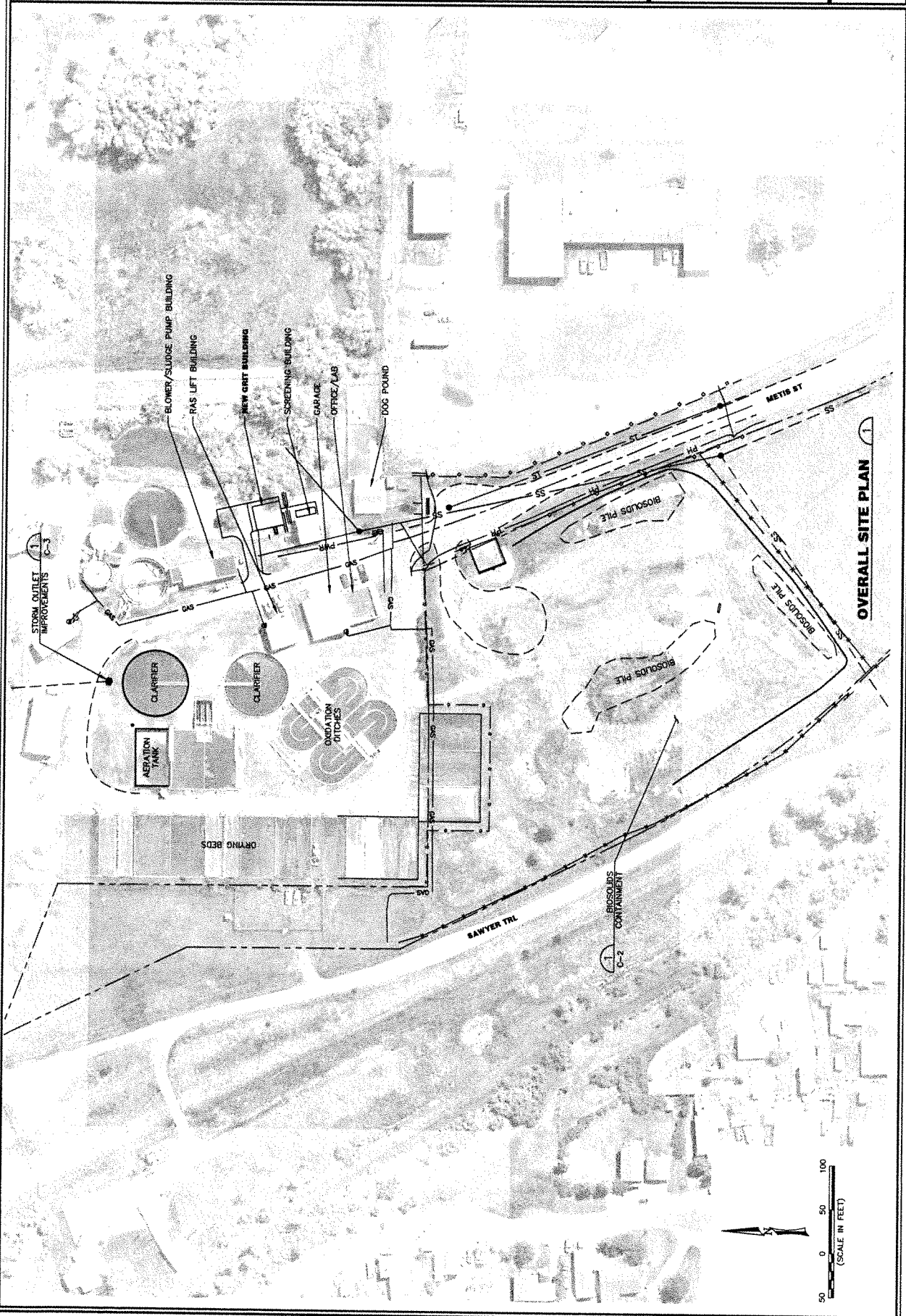
SYN	REVISION	BY	APPR	DATE

DESIGNED BY	P. HERBERT, P.E.
DATE	JUNE 2025
PROJECT NO.	25200
DRAWN BY	B. KOCKING, P.E.
CHECKED BY	B. KOCKING, P.E.
FILE	

PROJECT TITLE
**LEWISTOWN BIOSOLIDS
CONTAINMENT & STORM
IMPROVEMENTS**
Lewistown, Montana

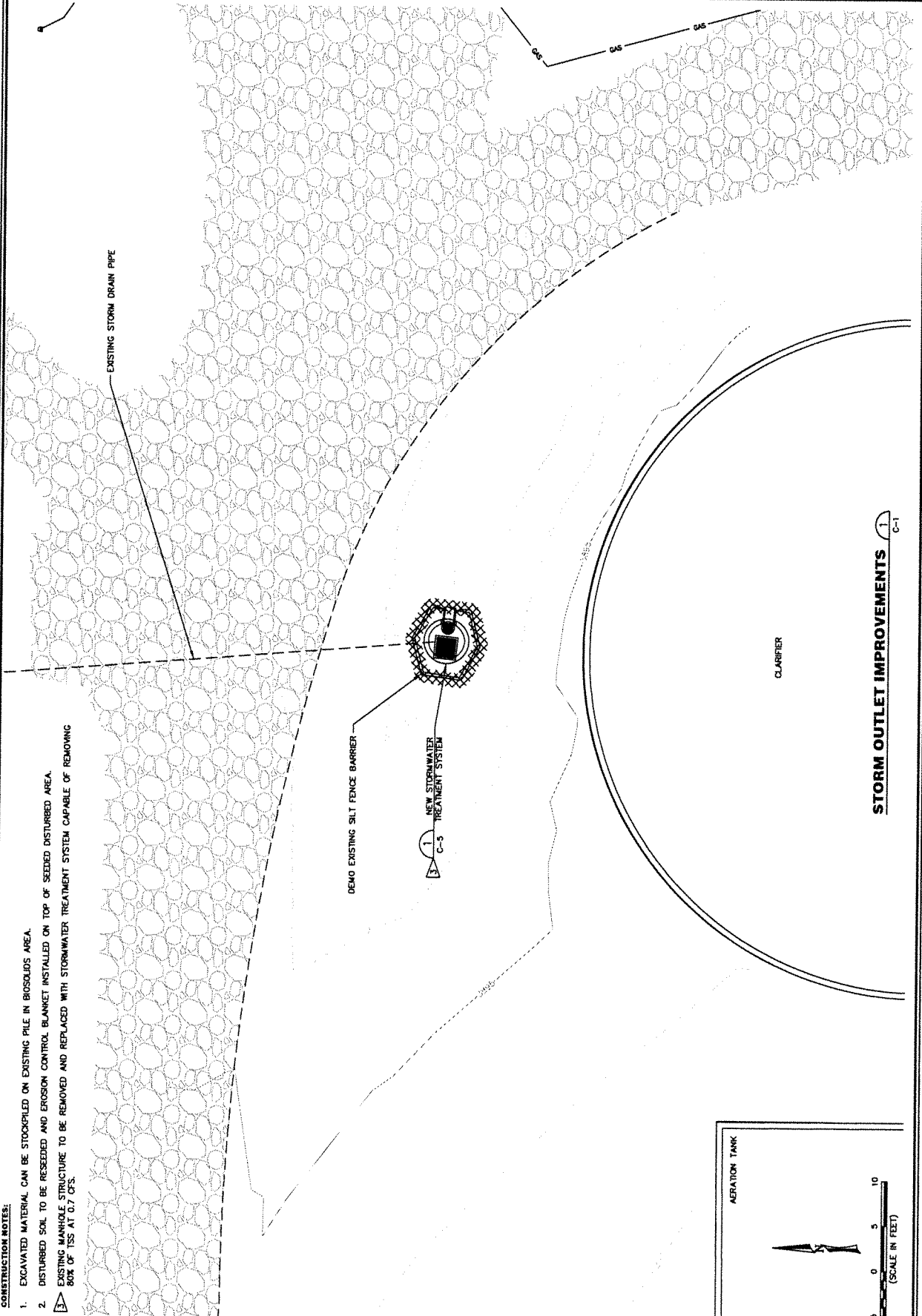
SHEET TITLE
**OVERALL
SITE PLAN**

SHEET
C-1

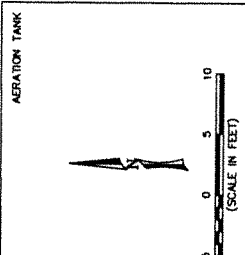


CONSTRUCTION NOTES:

1. EXCAVATED MATERIAL CAN BE STOCKPILED ON EXISTING PILE IN BIOSOLIDS AREA.
2. DISTURBED SOIL TO BE RESEEDED AND EROSION CONTROL BLANKET INSTALLED ON TOP OF SEEDED DISTURBED AREA.
3. EXISTING MANHOLE STRUCTURE TO BE REMOVED AND REPLACED WITH STORMWATER TREATMENT SYSTEM CAPABLE OF REMOVING 80% OF TSS AT 0.7 CFS.



STORM OUTLET IMPROVEMENTS 1/ C-1



STORM OUTLET IMPROVEMENTS

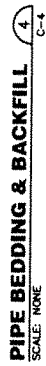
C-3
SHEET

**LEWISTOWN BIOSOLIDS
IMPROVEMENT & STORM
CONTAINMENT**
PROJECT TITLE
Lewistown, Montana

DESIGNED BY: P. HERBST, P.E.
DATE: JUNE 2025
CHECKED BY: H. SIMONSON
PROJECT NO.: 242700
FILE: C-3

SYN	REVISION	BY	APPD	DATE





SITE SPECIFIC DATA REQUIREMENTS					
	S T R U C T U R E I D				
	WATER QUALITY FLOW RATE (CFS OR l/s)	0.7 CFS			
	PEAK FLOW RATE (CFS OR l/s)	10 CFS			
	RETURN PERIOD OF PEAK FLOW (YRS)	-			
	SCREEN APERTURE (2400 OR 4700)	-			
	PIPE DATA	I.E.	MATERIAL	DIAMETER	
	OUTLET PIPE	3883.39	CSP	14"	
	RIM ELEVATION				3881.79
	ANTI-FLOTATION BALLAST		WIDTH	HEIGHT	
	NOTES/SPECIAL REQUIREMENTS				
	PER ENGINEER OF RECORD				



NEW STORMWATER TREATMENT SYSTEM

SCALE: NONE

1
C-3

1. MANUFACTURER TO PROVIDE ALL MATERIALS UNLESS NOTED OTHERWISE. SYSTEM TO BE CONTECH MODEL C32015-4-C OR APPROVED EQUAL.
2. WATER QUALITY STRUCTURE SHALL BE IN ACCORDANCE WITH ALL DESIGN DATA AND INFORMATION CONTAINED IN THIS DRAWING.
3. STRUCTURE TO BE NON TRAFFIC RATED. GROUNDWATER ESTIMATED 4' BELOW SURFACE.
4. CYC HYDRAULIC SHEAR PLATE IS PLACED ON SHELVE AT BOTTOM OF SORESEN PILING. REMOVE AND REPLACE AS NECESSARY DURING MAINTENANCE CLEANING.
5. PLACE 8" OF STRUCTURAL EMBANKMENT UNDER STRUCTURE.
6. CONTRACTOR TO PROVIDE EQUIPMENT WITH SUFFICIENT LIFTING AND REACH CAPACITY TO LIFT AND SET STRUCTURE.
7. CONTRACTOR TO ADD JOINT SEALANT BETWEEN ALL STRUCTURE SECTIONS, AND ASSEMBLE STRUCTURE.
8. CONTRACTOR TO PROVIDE, INSTALL, AND GROUT PIPES. MATCH PIPE INVERTS WITH ELEVATIONS SHOWN.
9. CONTRACTOR TO TAKE APPROPRIATE MEASURES TO ASSURE UNIT IS WATER TIGHT, HOLDING WATER TO FLOODING INVERT MINIMUM. ALL JOINTS BELOW PIPE INVERTS ARE GROUTED.

RESOLUTION NO. 4196

**A RESOLUTION STATING THE INTENTION OF THE CITY COMMISSION
TO AMEND THE 2024-2025 BUDGET OF THE CITY OF LEWISTOWN**

WHEREAS, the City Commission of the City of Lewistown has previously passed and adopted the 2024-2025 budget for the City of Lewistown; and,

WHEREAS, the City has received various revenues and incurred various costs that were not anticipated or provided for in the 2024-2025 budget;

NOW, THEREFORE, BE IT RESOLVED that the City Commission intends to amend its 2024-2025 annual budget, a copy of which amendment has been placed on file and is open to inspection at the Lewistown City Office, 305 W Watson, Lewistown, Montana, 59457 between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, telephone 406-535-1760.

BE IT FURTHER RESOLVED that on the 18th day of August 2025 at 7:00 p.m. at the Central Montana Community Center, 307 W Watson, Lewistown, Montana, the City Commission will meet for the purpose of amending the 2024-2025 budget and that any taxpayer or resident may appear at the meeting and be heard for or against the proposed budget amendment. The City Clerk is directed to publish notice of this proposed action in accordance with law.

PASSED AND APPROVED THE 4th of August, 2025.

Loraine Day, Commission Chairman

ATTEST:

Nikki Brummond, City Clerk