

A REGULAR COMMISSION MEETING OF THE LEWISTOWN CITY COMMISSION ON SEPTEMBER 15, 2025 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.

CALL TO ORDER

Chairman Day called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Day asked everyone to stand and say the Pledge to the Flag.

ROLL CALL

Present were Commissioners: Buehler, Day, Hrubes, Spika and Terry. Commissioner Hewitt participated virtually. Commissioner Robertson was absent.

APPROVAL OF MINUTES

Commissioner Day commented there is a large chunk missing from the September 2, 2025 minutes, which is when the contract that was signed. City Clerk Brummond explained that action took place during the committee of the whole meeting, where there was no agenda item and decisions are not to be made. It was determined that the minutes need to be amended to include the discussion and action held during the Committee of the Whole meeting be included in the September 2, 2025 minutes.

COURTESIES

There were none.

PROCLAMATIONS

There were none.

BOARD AND COMMISSION REPORTS

Commissioner Buehler reported the Library Board will meet this Wednesday, September 17th at 1 pm.

Commissioner Terry reported the Central Montana Foundation meeting will be September 23rd.

Commissioner Day reported the Park and Recreation Board met on September 3rd. The board discussed the programs and projects going on at the Civic Center. There were 135 kids registered for flag football and 125 soccer sign-ups. The fall and winter rifle program has started along with women's volleyball, junior high volleyball and Special Olympics. The fall hours have changed slightly and will be consistent. The board reviewed the pool closing report, summer pool staff did an amazing job and the Friends of the Pool was a great support. There was a lot of positive feedback for both the staff and how clean the pool was from the community. Just Serve did some community volunteering and did a trails cleanup project with over 30 volunteers. Just Serve will also be doing playground maintenance spreading mulch provided by the City in the next week. There was an update on the progress of the multi-purpose building for the ice rink and pool. The roof has gone up and the doors and windows are being installed. The board discussed that the memorandum of understandings with the Civic Center and different organizations are

in need of updating. The board will be making sure the MOUs are up to date consistent and in compliance by the beginning of next year.

Commissioner Day reported that a couple of Commissioners met with Darla Erickson, staff accountant with Montana League of Cities and Towns (MLCT). City Manager Phelps explained the Commission contracted with MLCT and their financial services to come in. Ms. Darla Erickson was here last week and evaluated what was being asked by the Department of Administration of the City. The follow up is for the public and Commission. Darla Erickson introduced herself. Ms. Erickson stated she works for the Montana League of Cities and Towns, as part of their financial team, that helps local governments. Ms. Erickson reported she has about 34 years of local government experience and her last position was with the Montana Department of Administration Local Government Services Bureau. Ms. Erickson stated she was pleased to find that City Clerk Brummond had everything in order when she arrived on site. We completed what the department was asking for and have not received word yet on if everything was accepted by them. Ms. Erickson explained that one of the first things she wanted to point out is the Department of Administration (DOA) never gave City Clerk Brummond clear direction on what they were going to do or what they wanted. What the DOA really wanted came later in their September 2nd email. Ms. Erickson reported City Clerk Brummond had everything reconciled and what they did together was put the reconciliation in a different format that she thought the DOA wanted. Ms. Erickson stated City Clerk Brummond had provided her tax reconciliation to me, which was the same one that had been provided to the state. Ms. Erickson briefly explained what had been sent to the DOA and what she felt they were looking for. Ms. Erickson reported they came up with a reconciliation spreadsheet showing no variances. Ms. Erickson stated she is happy to report there were no unknown variances in cash reconciliation or the taxes receivable reconciliations, everything balanced to the penny. Ms. Erickson stated she is not worried about fraud, waste, or abuse. Ms. Erickson explained the purpose and how the payroll clearing account works. Ms. Erickson reported that she reviewed the payroll clearing account and all outstanding numbers could be tied to the proper reports and there were no variances. Ms. Erickson explained that last finding was the budget document so City Clerk Brummond and I work on what is called the tax levy requirement schedule, the non-voted levy risk schedule and it was tied out to the City's budget is balanced and there are not any negative cash accounts. Ms. Erickson commented that it was easy working with City Clerk Brummond, she was eager to get started, very cooperative and we work together very well. Ms. Erickson explained why the withholding happened. Ms. Erickson explained Senate Bill 302, says, failure to resolve significant findings or implement corrective measures must, result in the withholding of financial assistance in accordance with rules adopted by the department. So, what had happened is when you have an audit, your audit is completed very close to the end of your next fiscal year. So, it is very likely if you have a significant finding that finding is going to be repeated. Ms. Erickson stated she has talked to Kelly Lynch, Director of Montana League of Cities and Towns, about this, she's aware of this as well. Maybe something could be done in a future legislative session. Ms. Erickson explained that in Lewistown's case, in her personal opinion she felt the DOA jumped the gun because she feels like City Clerk Brummond had provided the information to them. Ms. Erickson stated her visit was very productive, City Clerk Brummond was very organized and very easy to work with. There are other entities in the same boat. Commissioner Day asked if Ms. Erickson could speak a little bit about the advice, we were given from Kelly Lynch which was to push back a little bit on the DOA. What do you feel could be done for us as a commission to try to get those funds released ASAP. Ms. Erickson, stated she thinks Kelly is going to prepare something asking the department to consider releasing funds, now that you're in compliance. Ms. Erickson reported she has provided a full report to Kelly Lynch, letting her know what she found, the City was easy to work with, everything is accurate, no concerns and the city's audit firm is very risk adverse. Ms. Erickson commented that other audit firms might have a higher threshold where they allow just differences. Ms. Erickson further commented that in Department of Administrations letter, said that they would allow a 10% variance and the City has a 0% variance. Ms. Erickson stated that upon review of letters from the DOA it was noted with the one audit, there was a

variance of \$4,000 which is a variance of 0.03%, not even close to 1%. City Clerk Brummond did find the \$4,000 variance and adjusted it so it was never really long term. Ms. Erickson stated that it's going to be important moving forward that we keep up. The requested information should be sent in by the due date to prove the City wants to work with them which is the most important thing the City can do now to gain their trust. Commissioner Spika thanked Ms. Erickson for the information and that it was very clear. Commissioner Buehler thanked Ms. Erickson for coming in so quickly and being able to come to an understanding and resolution in a very quick and efficient manner. Commissioner Hrubes stated it appears that the DOA was just assuming things and never got around to asking any questions, is that accurate. Ms. Erickson answered yes, she does feel that way and DOA has a very young staff right now. Mr. Ken Shaver, 639 NE Washington, asked how Ms. Erickson is getting paid because the MLCT is a non-profit. Ms. Erickson answered all members of the MLCT paid dues and then a contract is signed with an entity to provide technical assistance at an hourly rate. Ms. Mary Baumstark, 509 4th Ave N, asked if there is any recommendations for policy or procedure that can prevent this from happening again. Ms. Erickson suggested ensuring reconciliations are completed in a timely manner. The reconciliations are being done and reviewed by the City Manager and follow recommendations from the auditors. City Manager Phelps explained the Commission will get the submittals requested by the State by the 15th of each month and a monthly report of the year-to-date budget for both revenue and expenditures. City Manager Phelps stated there will probably more frequent check ins with the league.

CITY MANAGER REPORT

City Manager Holly Phelps reported on the following issues:

The Montana League of Cities and Towns came in and assisted City Clerk Brummond to complete the information requested by the DOA. All the information was submitted last week.

The work to replace the stormwater catch basin and install a drain in the biosolids field have been awarded and will be scheduled once all the parts arrive. The airport fields have been harvested and we will schedule with the farmer to get the existing biosolids, land applied. Tonight, the Commission will be making a decision on how the City disposes of biosolids in the future. Robert Peccia and Associates will provide the report to DEQ as discussed in our compliance schedule.

The wastewater treatment plant construction continues at the wastewater. Progress continues with the construction of the new building that will house a new screen. The contractor will begin rehab of the existing screw pumps this fall but this project will continue into the winter.

The water project has been completed. The staff are now working with the contractor and engineer to complete a project punch list. The warranty period for the project has begun.

Just a reminder that RV's, boat trailers, and campers may not be parked on City streets after November 1st. The Police Department continues to address parking and camping complaints and it is a great time to address these issues prior to the winter season.

Cemetery expansion which includes an additional runner has been poured in the new section of the cemetery. Concrete work in front of City Hall is complete and staff continue working with the electrician on the emergency generator.

City Manager Phelps reported upcoming agenda items are the Council on Aging Lease agreement and snow ordinance.

PUBLIC COMMENT – non agenda items

Mr. John Koch, 114 Turquoise Drive in Ward 3, stated that he has been directed by the American Legion to read a letter to everyone. Ms. Holly Phelps City Commission, member of Lewistown Montana, on the

afternoon of September 11, 2025, members of the American Legion Post 16, held a public 911 remembrance ceremony at Veterans Memorial Park. As with previous ceremonies we've had a Veterans Park, such as Memorial Day, Veterans Day, celebration of life events, etc., the lawn at the grounds was once again immaculately mowed, trimmed and ready for our event. We would truly appreciate your acknowledgement of our contracted landscaper, Mr. Rick Sandor, and relay to him our sincerest appreciation for his efforts. Sincerely officers and members American legion Post Number 16.

CONSENT AGENDA

Commissioner Buehler made the motion to approve the consent agenda and Commissioner Hrubes seconded the motion. The motion passed unanimously. The consent agenda was the acknowledgement of the claims that have been paid from September 1, 2025 to September 11, 2025 in the amount of \$129,335.17

***REGULAR AGENDA – Resolutions, Ordinances & Other Action Items:**

1. Public hearing to obtain comments regarding the City of Lewistown's overall community development needs for economic development, housing and neighborhood revitalization and public facilities, including the needs of low- and moderate-income persons and the possibility of applying for a Montana Community Development Block Grant (CDBG)

Commissioner Day opened the public hearing to obtain comments regarding the City of Lewistown's overall community development needs for economic development, housing and neighborhood revitalization and public facilities, including the needs of low- and moderate-income persons and the possibility of applying for a Montana Community Development Block Grant (CDBG). City Manager Phelps explained the Montana Department of Commerce receives funding from a federal

allocation that they have set aside for the Community Development Block Grant (CDBG) funding and specifically housing, but they do have facilities, planning grants, and other things like that. They do target the low to moderate income categories, and so today we are just here to hear what the community thinks we need. Mr. Logan Smith, 513 W Erie, explained that for the last year and a half, he has been working for the weatherization program at HRDC, which really focuses on low-income housing, not only in Lewistown, but across six counties across central Montana, from Stanford to Roundup. Mr. Logan Smith commented the need that he has seen for low-income housing is fairly dire. Mr. Logan Smith explained he has seen everything from employees making a living wage to living in campers because there is nothing to purchase based on the salary they were earning to people living in their homes for 40 years and not being able to maintain. Mr. Logan Smith further commented we cannot continue in the way that we are without making big changes to low-income housing because the amount of people that we need to fit into the available units is such a damaging ratio. Both for our community and the people who are already here living and working and the people who are going to come here because Lewistown is changing. We as a community can't just kick out low-income people who are trying to move here, because we don't like the amount of money that's in their bank account. Mr. Logan Smith stated we must apply for this CDBG grant specifically to get a housing needs assessment and to poll the community on what kind of housing is needed. Mr. Logan Smith stated a housing needs assessment is really the first place to start with gathering data and collecting it so that we have firm footing to move forward on. Thank you. City Manager Phelps stated that Ms. Erin Ojala, with Homeword, was in attendance virtually. Ms. Ojala explained that Homeword is an affordable housing developer, so they building and preserve affordable housing communities across the State of Montana. Ms. Ojala further explained that Homeword has identified a housing need at the Oullette Place which is 100% subsidized, which means it some with rental assistance. Oullette Place serves families making 60% area median income or less. This property has been in operation for a little over 15 years. Ms. Ojala report that the property is seeing some needs that need to be addressed. Ms. Ojala explained they have identified some moisture issues at this property that

we need to investigate and repair. It is causing significant damage to the property and could be a health and safety issue if left unaddressed. Some of these issues need to be addressed sooner rather than later so it doesn't cause health and safety issues for the residents. Mr. Ken Shaver asked if this is just asking permission to put in for grant money. Commissioner Day answered yes, this hearing is part of the process. Mr. Ken Shaver stated then yes, we should apply for grant money. City Manager Phelps explained this first public hearing is to hear what the general needs of the community are and kind of get a consensus on the biggest needs. The second hearing is a more specific public hearing for a specific project. City Manager Phelps stated that planning documents, preliminary engineering reports and other sorts of things for infrastructure. Commissioner Hrubes asked what the progress is on the Berg Lumber property. City Manager Phelps explained the developer is moving forward and continue to communicate with the City. The City still holds the deed to the property and it is not for low-income housing. A citizen stated there is a new apartment building being built behind the Dash Inn and do we know where that is standing and have the permits been issued. City Manager Phelps answered yes, the permits have been pulled and the developer came to the Commissioner for a zoning amendment and that does not plan on being low or moderate income. Commissioner Day asked for comments and questions from the audience and Commissioner. There being none, the public hearing was closed.

2. Public hearing to obtain comments regarding the City of Lewistown seeking Montana CDBG Housing Grant Funds from the Montana Department of Commerce to support the rehabilitation of Ouellette Place, located at 405, 505, 511 St. Joseph Dr Lewistown MT on behalf of Homeword.

Commissioner Day opened the public hearing to obtain comments regarding the City of Lewistown seeking Montana CDBG Housing Grant Funds from the Montana Department of Commerce to support the rehabilitation of Ouellette Place, located at 405, 505, 511 St. Joseph Dr Lewistown MT on behalf of Homeword. Mr. Richard Battrick asked how serious are the repairs needed at Oullette Place. Ms. Ojala commented that she believes the repairs are certainly critical for the long-term preservation of this property. Ms. Ojala explained the scope of work Homeword is focusing on health and safety. Ms. Ojala further explained the Ouellette Place is an existing affordable housing community and the only revenue source is the rents collected which is purposely kept at a low amount. The operating costs are just as much as everyone else's and these kinds of grants are critical to help make sure that we can do these repairs to help preserve this housing community for the next 15 to 30 years. Mr. Richard Battrick asked how much is the anticipated cost for this project. Ms. Ojala answered that Homeword is hoping to apply for \$380,000 in funding and anticipate using some replacement funds and owner funds as a match to help make sure the money can go as far as possible. City Manager Phelps reported it should be noted the City of Lewistown is not going to be responsible for any funding. There was some discussion regarding the full scope of the damage and then can move onto some of repairs needed for the other improvements. City Manager Phelps stated this program is specific to housing, low to moderate income and it requires either a City or County to basically sponsor these types of grants. Commissioner Buehler clarified that Homeword would be the applicant of the grant and the City would be the sponsor, but the grant will be managed and owned by Homeword. Commissioner Terry commented that she has worked with Homeword on several projects in the community and Homeword is one of the most stand-up organizations we could possibly work for in this situation. Commissioner Terry stated she supports Homeword 100% and they will get this done. Commissioner Day asked for comments and questions from the audience and Commissioner. There being none, the public hearing was closed.

3. Discussion and action on approving Resolution No. 4209, a resolution authorizing Homeword to submit an application to Community Development Block Grant (CDBG) on behalf of the City of Lewistown for the rehabilitation of the Ouellette Place Apartments

City Manager Phelps explained the applicants are required to have a sponsor either a City or a County. Homeword has stepped up to meet a huge need in our community for affordable housing. Their property

at Oullette Place which houses 24 affordable units, is in dire need of some maintenance and rehabilitation. Homeword is asking the City of Lewistown to partner with them and sponsor a CDBG grant. Commissioner Hrubes made the motion to approve Resolution No. 4209, a resolution authorizing Homeword to submit an application to Community Development Block Grant (CDBG) on behalf of the City of Lewistown for the rehabilitation of the Ouellette Place Apartments and Commissioner Terry seconded the motion. Commissioner Day asked for comments from the audience and Commission. There being none, the question was called for and the City Clerk took a roll call vote with all voting in favor.

4. Discussion and action on approving a bid for the 2025 Street improvement project

City Manager Phelps explained that Public Works staff have worked and put together a comprehensive project for street repairs across the community. The complete project was included in the Commissioner's packet. The City received one bid in the amount of \$1,348,675 from Century Companies. City Manager Phelps commented the bid is within the budgeted amounts anticipated for this project. The contract will be written so the work can start in the fall or be pushed off until spring. Commissioner Spika made the motion to approve the bid for the 2025 Street improvement project in the amount of \$1,348,675 from Century Companies and Commissioner Buehler seconded the motion. Commissioner Buehler asked if the project would be completed in fiscal year 2026. City Manager Phelps answered yes. There was a brief discussion on how the different streets and areas were determined. Ms. Deb Hollister asked if this is a time to bring up the idea of not just doing the surface but the deep clean underneath the streets? Ms. Hollister commented that maybe a bad street should be prioritized and start with the infrastructure below. City Manager Phelps explained as part of the project the Public Works staff go out and run sewer and storm line to make sure there are not any issues prior to starting the project. Commissioner Day asked for comments from the audience and Commission. There being none, the question was called for and the City Clerk took a roll call vote with all voting in favor.

5. Discussion and action on proposed settlement offer to address wastewater plant violations

City Manager Phelps stated the City Commission has before them a letter from DEQ regarding the proposed settlement offer, which would be the first step in moving beyond the violations that were flagged out last year. City Manager Phelps further stated what is being proposed is a fine with most of it being forgiven, then some ongoing corrective action plans. The corrective action plans include items discussed tonight, some of the work has been completed, there will be some additional planning and follow up with the department. The total amount for the fine is \$3,150. The dates of the letters and other dates were discussed with regard how all this can be accomplished and when the 60 days start for the comprehensive plan. Commissioner Hrubes asked who is going to do this in order to comply? City Manager Phelps answered herself, the wastewater treatment plant staff and the engineers. City Manager Phelps reiterated many of the corrective action items have already been addressed either in this project or as routine maintenance. Commissioner Day stated that she is looking at this document as a legal document and would like to know the City Attorney's opinion of the findings. City Attorney Tyler West explained this is certainly one sided and the problem is the Montana DEQ is looking at it and they have done their procedures to go through and investigations. City Attorney West commented that City could certainly go back to DEQ if there are specific concerns and make a counter offer. City Attorney West stated that when looking at consent decrees when dealing with administrative issues, you have to weigh out the balance and decide what is appropriate. City Attorney West commented that he would rely on what Mr. Mike Howell, City of Lewistown Wastewater Operator and Commissioner Hrubes question of is this possible. Mr. Howell stated that with regards to the settlement, he thinks it is fair it could have been worse, it could have been less, but there have been a lot of issues at the plant. There have been a lot of issues at the plant that DEQ chose to ignore and then decided to heavy hand the plant all of a sudden. Mr. Howell explained there have been a lot of things in the works at the plant but the timeline didn't work

with both DEQ and us, so as a result we got fined on some items. Further discussion followed. Commissioner Hrubes made the motion to approve the proposed settlement offer to address wastewater plant violations in the amount of \$3,150 and Commissioner Spika seconded the motion. Commissioner Day stated with respect to these legal documents, she would like them to be more vetted because she is not an attorney and would have a better understanding if more information was received from the attorney with regard to legal issues. City Manager answered these documents are not a back and forth, but handed to the City with specific timelines and so unfortunately that is not always available as part of the process. Commissioner Spika stated she doesn't have the same request, but when it comes to these types of documents its inter procedural and this is just to let everyone know how it is and take care of it. Commissioner Spika commented she feels this document is pretty straightforward. Commissioner Day asked for comments from the audience and Commission. There being none, the question was called for and the City Clerk took a roll call vote with all voting in favor.

6. Discussion and action on determining how to dispose of biosolids in the future

City Manager Phelps explained this topic has been discussed several times over the last several months and what it will look like to dispose biosolids as we move forward. Robert Peccia and Associates presented the different options during the committee of the whole meeting earlier this evening. The options include composting, one that included a couple of different options for land application. Commissioner Spika stated there is one clear option and composting makes sense but it's not going to solve the problem. Commissioner Spika commented the overall cost is not significantly as you compare the alternatives and feels the screw press is the obvious option. Commissioner Buehler stated the screw press's flexibility and opportunity for growth and capacity make the better option. Commissioner Hrubes stated this needs to be fixed and the screw press is the best option. City Manager Phelps explained that once the decision is made the information will be shared with DEQ and the engineers. They will then work to design a project because construction needs to be done prior to the December 2026 deadline. Commissioner Buehler made the motion to proceed with an option to review and create a plan to implement screw press option offered by the engineers and Commissioner Spika seconded the motion. Commissioner Buehler asked about the violations with the biosolids and stormwater. City Manager Phelps explained the violation we are trying to solve is not biosolids because the City does not have a biosolids permit with DEQ. This process is to get the plant back in compliance with our storm water permit. City Manager Phelps stated the City will be addressing both of the wastewater plant violation, one being stormwater and the second being the plant itself. Commissioner Day asked for comments from the audience and Commission. There being none, the question was called for and the City Clerk took a roll call vote with all voting in favor.

7. Discussion and action on a request to vary the driveway width at the Fergus Federal Credit Union located at 106 E Janeaux

City Manager Phelps explained that both the planning and building department have been working with Fergus Federal Credit Union on an expansion. City Manager Phelps reported the request is an increase to the drive way which is a single drive way to a drive thru of 55 feet. This would be at both the alley and Janeaux Street. The Credit Union is looking to expand their facility by increasing the number of drive thru lanes. The full build-out there will be four drive thru lanes and one of those would have the overnight deposit box up against the building. The insurance building will be demolished in the future and the full build out that area would be used for parking, a little landscaping and storage. The traffic pattern should not change. City Manager Phelps stated the credit union owns the entire block with this project and so it doesn't necessarily fit the minimums outlined in code. That is the reason for the deviations and those requests come direction to the City Commission and should only be granted when there's unusual conditions or strict adherence would cause undue hardship. Commissioner Terry made the motion to approve a request to vary the driveway width at the Fergus Federal Credit Union located at

106 E Janeaux and Commissioner Hrubes seconded the motion. Commissioner Day asked for comments from the audience and Commission. There being none, the question was called for and the City Clerk took a roll call vote with all voting in favor.

8. Discussion and action on approving Resolution No. 4210, a resolution approving an application from Montana Days for additional TIF Funds made to the Lewistown Tax Increment Financing District Board

City Manager Phelps reported at the last Tax Increment Financing (TIF) District Board meeting an application from Montana Days was reviewed. The application is to do some façade improvements on their property located at 225 W Main which includes sandstone window sill repairs. The TIF board did recommend approval. Commissioner Terry asked what the other project was at the property.

Commissioner Day answered it was for peeling paint and restoration of the windows. Commissioner Buehler asked if the TIF board has approved the application. City Manager Phelps answered yes.

Commissioner Buehler made the motion to approve Resolution No. 4210, a resolution approving an application from Montana Days for additional TIF Funds made to the Lewistown Tax Increment Financing District Board and Commissioner Spika seconded the motion. Commissioner Day asked for comments from the audience and Commission. There being none, the question was called for and those Commissioners voting in favor were: Buehler, Hewitt, Hrubes, Spika and Terry. Commissioner Day recused.

CITIZENS' REQUESTS

There were none.

COMMISSIONER'S MINUTE

Commissioner Hewitt thanked everyone for all of the information provided for the meeting on the different topics.

Commissioner Spika commented she agrees with Commissioner Hewitt's comment and appreciates everyone who is in attendance and gave information or asked questions. Commissioner Spika stated a shout out to City Clerk Brummond for evidently making the whole process super easy and efficient.

Commissioner Buehler stated she would like to thank the guests from here and far for coming and adding information. Commissioner Buehler commented it was very important to discuss the Montana League of Cities and Towns findings and it was also very important to hear the quality of work that is coming out of the City office for the financing and she looks forward to moving forward with that and having good communications and keeping in compliance knowing we are doing a good job.

Commissioner Hrubes commented he appreciates that when you look around town and there is a lot of construction and the City is looking better all the time and the TIF funding is part of that. Commissioner Hrubes stated he wishes the credit union could have taken advantage of the TIF funding. City Manager Phelps commented that they are still able to do so.

Commissioner Day commented that she knows this week has been a long one for the City staff and departments. Commissioner Day stated she really appreciates all the hard work gone into making things very transparent for us as Commissioners and the communication that's come forth with all the hard work. Commissioner Day further stated we are blessed to have the financial clerk we have and looks forward to having the funds back in place where they need to be. Commissioner Day reported that she knows the Commission is dedicated to continuing to support the city.

ADJOURNMENT

Chairman Day adjourned the meeting.

Dated this 15th day of September, 2025.

Loraine Day, Commission Chairman

ATTEST

Nikki Brummond, City Clerk