

A REGULAR COMMISSION MEETING OF THE LEWISTOWN CITY COMMISSION ON JULY 3, 2023 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.

CALL TO ORDER

Vice Chairman Day called the meeting to order.

PLEDGE OF ALLEGIANCE

Vice Chairman Day asked everyone to stand and say the Pledge to the Flag.

ROLL CALL

Present were Commissioners: Day, Doney, Hewitt, Scotten, and Spika. Commissioners Hrubes and Terry were absent.

APPROVAL OF MINUTES

Vice Chairman Day stated that without objection and based on the corrections the June 5, 2023 minutes are approved. Vice Chairman Day asked that the June 19th minutes brought back at the next Commission meeting.

COURTESIES

There were none.

PROCLAMATIONS

There were none.

BOARD AND COMMISSION REPORTS

Commissioner Scotten reported that he attended the Snowy Mountain Development Corporation (SMDC) annual meeting on June 21st at the new community center in Winnett. Commissioner Scotten commented that it is a nice facility and was like a grand opening for the center. Commissioner Scotten reported on the different awards that were presented at the meeting. Commissioner Scotten further reported on some of the statistics with the programs facilitate by SMDC.

Commissioner Scotten reported that Shelter Solutions met recently and they are still searching for a warming house facility. Shelter Solutions next plan is to incorporate as a nonprofit. Shelter Solutions will be meeting with SMDC this week to see what can be done.

Commissioner Hewitt reported that the Airport Board will be meeting this Wednesday, July 5th.

Commissioner Day reported that the Park and Recreation Board will be meeting this Wednesday, July 5th.

Commissioner Doney reported that the Library Board will be meeting on July 20th.

CITY MANAGER REPORT

City Manager Holly Phelps reported on the following issues:

The Department of Revenue will be hosting a series of townhall meetings to help taxpayers understand the property valuation process and how the Department of Revenue determined these values. There will be two meetings in Lewistown on July 17th in the basement of the Sheriffs office. The first meeting will be held from 11 am until 3 pm and the second meeting begins at 4:30 pm and last until 7 pm.

Fireworks are allowed inside the City limits on July 4th from 8 am to midnight. Fireworks can only be done on private property and must be a safe distance from any structures. Fireworks are not allowed in City parks or on streets and sidewalks.

This year's Fourth of July celebration includes the Independence Day parade at 11 am and a color run at Creekside. The color run is sponsored by the Soccer Club. In addition, this year's festivities will include an ice cream social, car show and a concert at Symmes Park. There will be community fireworks display at dusk.

The months of July and August look to be a very busy time around Lewistown. Centerfest and the Longest Table are planned for Creekside, as well as, several concerts and other events in the downtown.

The Police and Fire Departments have received most of their new radios. We have also installed the new recorder and are working on getting everything in place for the installation of the 800 MHz radio tower later this fall.

With the warmer summer weather, there is no shortage of outdoor activities and it is a slower time at the Civic Center. The City takes this opportunity to do some maintenance inside the Civic Center. The Civic Center will be closed for a couple of days later this month to paint and work on the floors.

City Manager Phelps reported that she would be out of the office next week, but available by phone or email if needed.

PUBLIC COMMENT – non agenda items

There were none.

CONSENT AGENDA

Commissioner Doney made the motion to approve the consent agenda and Commissioner Hewitt seconded the motion. The motion passed unanimously. The consent agenda was the acknowledgment of the claims that have been paid from June 16, 2023 to June 27, 2023 for a total of \$930,901.68

***REGULAR AGENDA – Resolutions, Ordinances & Other Action Items:**

1. Discussion and action on approving Resolution No. 4124, a resolution in the support of expansion of the Nexus Methamphetamine Treatment Center capacity to 86 treatment beds to be used by the Montana Department of Corrections for eligible offenders

City Manager Phelps reported that the Department of Corrections held a public hearing this morning. The public hearing was to let everyone know of the proposed changes at the treatment center to increase the number of beds from 82 to 86. City Manager Phelps explained that the center has a screening process.

City Manager Phelps commented that she would support approval of Resolution No. 4124. Commissioner Doney made the motion to approve Resolution No. 4124, a resolution in the support of expansion of the Nexus Methamphetamine Treatment Center capacity to 86 treatment beds to be used by the Montana Department of Corrections for eligible offenders and Commissioner Scotten seconded the motion. Commissioner Day asked for comments from the audience and Commission. There being none, the question was called for and a roll call vote was taken with all being in favor of the motion.

2. Discussion and action on approving the maintenance agreement with Lumen for the City's phone system and authorize the City Manager sign the agreement

City Manager Phelps explained that this is a three-year maintenance agreement for the phone system utilized throughout the City. There is one offsite dispatching console that is located in Judith Basin County. City Manager Phelps stated it is very important to have reliable phone systems for the City but primarily for the emergency services division of the City. Lumen is a very reputable and responsive company and the City has a good working relationship with them. Commissioner Spika asked why the 2021 is the start of the contract date? City Manager Phelps answered that is when the old contract lapsed and this is a catch up of the contract. Commissioner Spika asked if they have been providing services. City Manager Phelps answered that yes, services have been provided. Commissioner Doney made the motion to approve the maintenance agreement with Lumen for the City's phone system and authorize the City Manager sign the agreement and Commissioner Hewitt seconded the motion. Commissioner Day asked for comments from the audience and Commission. There being none, the question was called for and a roll call vote was taken with all being in favor of the motion.

3. Discussion and action on the offer to purchase real estate from Phillips 66 Company, property located south of Brewery Flats

City Manager Phelps explained that this would allow the City to eventually take ownership of the property located directly south of the existing Brewery Flats, or Roundhouse Road which is the beginning of the property. The property will not transfer to the City of Lewistown until it is cleaned up by Phillips 66 and would be cleaned up to a recreational standard. City Manager Phelps further explained that there would be institutional controls or restrictions on the use of the property. The City familiar with controls or restrictions on the property and are comfortable navigating. City Manager Phelps stated that this is the first of a long process to get the property cleaned up. Commissioner Doney asked how many acres is the property? City Manager Phelps answered that there are five different tracts and it is about 20 acres. Commissioner Day asked if the offer needs to be in place in order for Phillips 66 to proceed with clean up. City Manager Phelps answered yes. Commissioner Doney made the motion to approve accepting the offer to purchase real estate from Phillips 66 Company, property located south of Brewery Flats and Commissioner Spika seconded the motion. Commissioner Day asked for comments from the audience and Commission. There being none, the question was called for and a roll call vote was taken with all being in favor of the motion.

4. Discussion on the chicken referendum.

City Manager Phelps explained that this is the draft of the resolution that is planned to be approved at the July 17th Commission meeting and must be approved by July 31st for the ballot. City Manager Phelps reviewed the resolution, stating there would be simple language to put the vote to the City residents on the general election. It would be to amend the ordinance. City Manager Phelps commented that the bigger part of the process is to develop the informational packet. City Manager Phelps further commented that working through the committee there is a pretty good start on the process of making the changes to the ordinance. City Manager Phelps reported that based on the discussion at the last meeting the ordinance

would be in draft form until the vote is official. Then the process would be started to finalize the ordinance.

CITIZENS' REQUESTS

There were none.

COMMISSIONER'S MINUTE

Commissioner Hewitt asked if the Sheriff's office got a K-9 officer and if the City still has their K-9 officer. City Manager Phelps answered yes, the City still has their K-9.

ADJOURNMENT

Vice Chairman Day adjourned the meeting.

Dated this 3rd day of July, 2023.

Loraine Day, Vice Chairman of Commission

ATTEST:

Nikki Brummond, City Clerk