

**A REGULAR COMMISSION MEETING OF THE LEWISTOWN CITY COMMISSION
ON JANUARY 2, 2024 WHICH WAS HELD AT THE CENTRAL MONTANA
COMMUNITY CENTER AND STARTED AT 7:00 P.M.**

CALL TO ORDER

City Clerk Nikki Brummond called the meeting to order.

PLEDGE OF ALLEGIANCE

City Clerk Nikki Brummond asked everyone to stand and say the Pledge to the Flag.

OATH OF OFFICE

City Clerk Nikki Brummond welcomed Judge Kelly Mantooth to the meeting. Judge Kelly Mantooth swore the following Commissioners into office: Loraine Day, Ward I; Diana Hewitt, Ward II; Danielle Buehler, Ward III.

ROLL CALL

Present were Commissioners: Buehler, Day, Hewitt, Hrubes, Scotten, and Terry. Commissioner Spika participated virtually.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN

City Clerk Nikki Brummond opened the floor for nominations for Chairman. Commissioner Hrubes nominated Commissioner Terry for Chairman and Commissioner Scotten seconded the nomination. City Clerk Brummond asked for any more nominations. Again, City Clerk Brummond asked for any more nominations. There being none, the nominations were closed. City Clerk Brummond asked for those in favor of Commissioner Terry as Chairman and all Commissioners voted in favor of Commissioner Terry for the 2024 Chairman. City Clerk Brummond turned the meeting over to Commissioner Terry. Commissioner Terry opened the floor for nominations for Vice Chairman. Commissioner Terry nominated Commissioner Day for Vice Chairman and Commissioner Scotten seconded the nomination. Commissioner Terry asked for any more nominations. There being none, the nominations were closed. Commissioner Terry asked for all those in favor of Commissioner Day as Vice Chairman and all Commissioners voted in favor of Commissioner Day as Vice Chairman.

APPROVAL OF MINUTES

Chairman Terry stated that without objection and based on the corrections the December 18, 2023 minutes are approved.

COURTESIES

There were none.

PROCLAMATIONS

There were none.

BOARD AND COMMISSION REPORTS

Commissioner Scotten reported that Snowy Mountain Development Corporation (SMDC) met December 21, 2023. The majority of the meeting was a presentation by Dan Clark, Local Government Center, regarding strategic planning.

Commissioner Scotten reported that Shelter Solutions will be sitting down with SMDC regarding a strategic plan for this group.

CITY MANAGER REPORT

City Manager Holly Phelps reported on the following issues:

This year's Winter Fair is planned for January 26-28, 2024. There are over 20 events that are being held all over town. More information can be found at <https://www.montanawinterfair.com/>

Just a reminder that fireworks were allowed on New Year's Eve from 10 pm to 12:30 am on Jan 1st. The police department received several complaints.

The Friends of the Library will be holding its annual Chili Bowl event on January 19, 2024 at the Trade Center. It is always a good time and you can sign up at the Library.

The Lewistown Ice Skating Association (LISA) will be hosting hockey tournaments the weekends of January 5-7 and 12-14. This year there will also be several youth hockey tournaments. The public can rent ice skates from the Civic Center and a complete schedule for the rink is available on the Lewistown Ice Skating Association Facebook page.

Each spring the Commission holds a public hearing, the purpose for the hearing is to obtain public comments on the City's overall community development needs. These needs include public facilities, economic development and housing needs of the community. This is a requirement for many grants that the City and other organization may apply for. Please be thinking of needs you have heard of so that it can be mentioned during the public hearing. The public hearing is typically not until March so there is time to gather information.

Kelly Lynch, Executive Director of the Montana League of Cities and Towns will be in Lewistown for meetings and she has agreed to do a Land Use presentation for the Commission. This presentation is scheduled for January 10th at 4 pm. It will be held at the Fergus County Council on Aging building. Contact the City Manager if there are any questions.

City Manager Phelps reported that the property transfer has been completed with the Neudicks.

Commissioner Terry explained that she wrote a letter of support for a T Mobile grant for the multi-use facility for the snack shack.

PUBLIC COMMENT – non agenda items

There were none.

CONSENT AGENDA

Commissioner Hewitt made the motion to approve the consent agenda and Commissioner Hrubes seconded the motion. The motion passed unanimously. The consent agenda was the acknowledgment of the claims that have been paid from December 15, 2023 to December 31, 2023 for a total of \$242,653.30

***REGULAR AGENDA – Resolutions, Ordinances & Other Action Items:**

1. Discussion and action on reappointing Commissioners to the following boards: Airport, Library, Park and Recreation, Lewistown Fergus City County Health Board (2), City County Planning, Central Montana Foundation, Central Montana 911 and Snowy Mountain Development Corporation

City Clerk Brummond reported which Commissioners currently serve on which board. The appointments were as follows: Snowy Mountain Development Corporation (SMDC) – Commissioner Scotten, City County Planning Board/Zoning Commission – Commissioner Spika, Library Board – Commissioner Doney previously served, Park and Recreation Board – Commissioner Day, Airport Board – Commissioner Hewitt, Central Montana Foundation – Commissioner Terry, Central Montana 911 Board – Commissioner Hewitt and Lewistown Fergus City County Health Board – Commissioner Hrubes and City Manager Phelps.

Commissioner Terry explained that with the new senate bill regarding land use and the growth policy the planning board will be a little more active this year. Commissioner Spika stated that due to her circumstances she would like a board that is less demanding. City Clerk Brummond explained that the Central Montana 911 board meets at least annually and on an as needed basis. Commissioner Spika answered that she would like to serve on that board. Commissioner Terry stated that she would like to remain on the Central Montana Foundation board, it is a private board and is feeling she is now getting up to speed with the functions of the board.

Commissioner Hewitt commented that she would like to continue to serve on the Airport Board and is willing to serve on the planning board. Commissioner Day asked to remain on the Park and Recreation Board. Commissioner Hrubes asked what board would work best for Commissioner Buehler. Commissioner Buehler answered that she is new to the Commission, but would prefer a board that meets during the day. Commissioner Buehler is familiar with the Library and is willing to serve or let another Commissioner serve to learn more about the Library. Commissioner Scotten stated that he will remain on the SMDC board. Commissioner Terry asked what Commissioner Hrubes thought about the Health Board and the Library Board. Commissioner Hrubes answered that the Health Board is a light duty board that only meets 4 times a year, he is strictly a listener and the only male there. Commissioner Hrubes stated that he

will remain on the Health Board. There was a brief discussion on the Library Board. Commissioner Terry commented that these appointments are only for a year, so everyone can see how things go and commented that Commissioner Buehler would be a great asset to the Library Board. Commissioner Buehler stated that she will serve on the Library Board. Commissioner Day made the motion to approve the appointments and reappointments of Commissioners to the following boards: Snowy Mountain Development Corporation (SMDC) – Commissioner Scotten; City County Planning Board/Zoning Commission – Commissioner Hewitt; Library Board – Commissioner Buehler; Park and Recreation Board – Commissioner Day; Airport Board – Commissioner Hewitt; Central Montana Foundation – Commissioner Terry; Central Montana 911 Board – Commissioner Spika; and Lewistown Fergus City County Health Board – Commissioner Hrubes and City Manager Phelps and Commissioner Buehler seconded the motion. There was a brief discussion on which boards are advisory. Commissioner Terry asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

CITIZENS' REQUESTS

There were none.

COMMISSIONER'S MINUTE

Commissioner Buehler stated that she is very excited to be serving on the Commission.

Commissioner Terry stated that she has had a group of people come talk with her on how to ban panhandling in the City limits. Commissioner Terry explained that the group is wanting the request to be on the agenda for the Commission to discuss.

Commissioner Hrubes commented that he is hard of hearing and would appreciate everyone to keep speaking loud and toward him.

ADJOURNMENT

Chairman Terry adjourned the meeting dated this 2nd day of January, 2024.

KellyAnne Terry, Commission Chairman

ATTEST:

Nikki Brummond, City Clerk