

A REGULAR COMMISSION MEETING OF NOVEMBER 20, 2017 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.

CALL TO ORDER

Vice Chairman Turk called the meeting to order.

PLEDGE OF ALLEGIANCE

Vice Chairman Turk asked everyone to stand and say the Pledge to the Flag.

ROLL CALL

Present were Commissioners: Gremaux, Hewitt, Poss and Turk. Commissioners Byerly, Doney and Putnam absent.

APPROVAL OF MINUTES

Commissioner Hewitt made the motion to approve the November 6, 2107 minutes. Commissioner Poss seconded the motion. The motion passed unanimously.

PROCLAMATIONS

There were none.

BOARD AND COMMISSION REPORTS

Commissioner Turk reported that she attended the Library Board meeting last Wednesday. The main item of discussion was the upstairs meeting room policy. Commissioner Turk commented that the Library Board is looking at moving some money around in the Central Montana Foundation. The Friends of the Library bought the Library a new copier in the amount of \$3,000. There will be a Christmas sale on December 2nd upstairs in the Library. The 7th annual chili bowl will be January 19th and the author dinner will be May 16th.

CITY MANAGER REPORT

City Manager Holly Phelps reported on the following issues:

The Christmas stroll will be November 24th from 4 to 8 pm. There will be an Elf run along the trails beginning at 4:45 pm and the parade begins at 5:30 pm. Don't forget about the Bright Country Nights, which is held at the Fairgrounds on Friday through Sunday from 6 to 8 pm.

At the last meeting the proposed trailer ordinance died for a lack of four affirmative votes. The ordinance will be brought back to the Commission for action at the December 4th Commission meeting. Police Chief Birdwell has asked that anyone with questions to please give him a call. The Riverdale sewer project has shut down for the winter. The contractor has a portion of the mainline installed and in the spring will come back and finish the project. There have been a few concerns on the condition of a couple of streets. If this is a result of this construction project, it is the contractor's responsibility and we will work with the contract to make sure the issue is addressed.

At the last Park and Recreation Board meeting there was a presentation by members of the Big Spring Watershed Council and members of the Friends of Brewery Flats to make a few improvements to Brewery Flats. The board asked for more details regarding their proposal to create some additional trail and do some native plantings. They will present again at the board meeting in December.

The Ice Skating Association is working to get the rink ready for this year's season. Locally, ice hockey continues to grow in popularity, but there is plenty of time available for open skating. Contact the Civic Center for more details.

CONSENT AGENDA

Commissioner Hewitt made the motion to approve the consent agenda and Commissioner Poss seconded the motion. The motion passed unanimously. The consent agenda was made up of the acknowledgement of the claims that have been paid from November 1, 2017 to November 15, 2017 for a total of \$257,889.61.

***REGULAR AGENDA – Resolutions, Ordinances & Other Action Items:**

1. Discussion and action on approving a conditional use permit for Doug Stephens to allow a commercial shop on lot 2-C of the Zackus Subdivision

Commissioner Turk explained that this item will be removed from the agenda. Ms. Phelps explained that this item would be removed from the agenda because we need to advertise for a public hearing. Ms. Phelps further explained that the item will actually be taken back to the planning board and then be brought before the Commission for action.

2. Discussion and action on approving Resolution No. 3951, a resolution of intent to establish the Lewistown Targeted Economic Development District with a Tax Increment Financing Program pursuant to Title 7, Chapter 15, Parts 42 and 43 of the Montana Code Annotated

Ms. Phelps explained that the resolution establishes the time lines for the adoption of the Targeted Economic Development District (TEDD). At the last commission meeting the resolution of necessity was approved which established the area and the infrastructure needs. On November 16th, the City Manager took this plan to the City County Board and asked them to review the plan and determine that the plan conform to the growth policy and zoning codes. The City County Planning Board did find the plan as presented does conform. Ms. Phelps explained that going forward all owners will be notified of the district and the upcoming public hearings. Commissioner Poss made the motion to approve Resolution No. 3951, a resolution of intent to establish the Lewistown Targeted Economic Development District with a Tax Increment Financing Program pursuant to Title 7, Chapter 15, Parts 42 and 43 of the Montana Code Annotated and Commissioner Hewitt seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

3. Discussion and action on approving a planning grant for the irrigation ditch improvements project with Department of Natural Resources and Conservation and authorizing the City Manager to sign the agreement

Ms. Phelps explained that this was discussed briefly at the last Commission meeting. This is the planning grant that the City applied for to study the Lewistown ditch and possible solutions to help with the water situation in the Riverdale area. The City was awarded \$15,000 to work with an engineer to look at solutions and maybe a design. It is hoped it will position us to apply for grants funds for construction if it is necessary. Commissioner Gremaux asked if this is a matching grant. Ms. Phelps answered no. Commissioner Hewitt made the motion to approve the planning grant for the irrigation ditch improvements project with Department of Natural Resources and Conservation and authorizing the City Manager to sign the agreement and Commissioner Poss seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

4. Discussion and action on approving the 2017-2018 School District No. 1 agreement

Ms. Phelps explained that this is an agreement between the City and School District that allows us to share equipment, locations and employees. Typically the amount is increased by the rate of inflation, which was 1.3% this year which was an increase of approximately \$65. Commissioner Poss made the motion to approve the 2017-2018 School District No. 1 agreement and Commissioner Hewitt seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

CITIZENS' REQUESTS

Ms. Suzanne Westhoff commented that she saw Fergus Electric putting up decorations on the light poles and wanted to know the cost to have that done. Ms. Phelps answered that the decorations are the chambers and they work to get it done and think it is by volunteers.

COMMISSIONER'S MINUTE

There were none.

ADJOURNMENT

Vice Chairman Turk adjourned the meeting.

Dated this 20th day of November, 2017.

Patty Turk, Commission Vice Chairman

ATTEST:

Nikki Brummond, City Clerk