

A REGULAR COMMISSION MEETING OF JANUARY 2, 2018 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.

CALL TO ORDER

City Clerk Nikki Brummond called the meeting to order.

PLEDGE OF ALLEGIANCE

City Clerk Nikki Brummond asked everyone to stand and say the Pledge to the Flag.

OATH OF OFFICE

City Clerk Nikki Brummond welcomed Judge Kelly Mantooth to the meeting. Judge Kelly Mantooth swore the following Commissioners into office: Diane Oldenburg, Ward I; Patty Turk, Ward II; Alexandra Dunnington, Ward III; and Clint Loomis, Commissioner at Large.

ROLL CALL

Present were Commissioners: Byerly, Dunnington, Doney, Hewitt, Loomis, Oldenburg and Turk.

ELECTION OF CHAIRMAN & VICE CHAIRMAN

City Clerk Nikki Brummond opened the floor for nominations for Chairman. Commissioner Doney nominated Commissioner Turk for Chairman and Commission Hewitt seconded the nomination. City Clerk Brummond asked for anymore nominations. There being none, the nominations were closed. City Clerk Nikki Brummond called for the vote and the vote was unanimous.

Chairman Turk opened the floor for nominations for Vice Chairman. Commissioner Byerly nominated Commissioner Doney for Vice Chairman and Commissioner Turk seconded the nomination. Chairman Turk asked for anymore nominations. There being none, the nominations were closed. Chairman Turk called for the vote and the vote was unanimous.

APPROVAL OF MINUTES

There were none.

COURTESIES

There were none.

PROCLAMATIONS

There were none.

BOARD AND COMMISSION REPORTS

There were none.

CITY MANAGER REPORT

City Manager Holly Phelps stated the following:

The City of Lewistown has had their ups and downs this year and see people come and go. There have been a lot of big projects that either have been completed or a working toward completion. The skate park was an amazing task that was completed on a short time frame and is a great asset for the community. The Creekside Market place and Pavilion continues to received fund and community support. The value of building permits was substantial this year and a lot of the improvements are going on in the downtown area. The TEDD will be a benefit in the upcoming years. The City continues to be successful receiving grants for the City or city sponsored projects. The Berg Lumber housing study is still moving forward and to get the LaFountain back into the hands of a private owner. The City continues to work on many different projects. There was a lot of discussion on locating soccer fields at Brewery Flats and even though it did not move forward at that location the City is seeing some possible improvements for Brewery Flats. The Parks and Recreation Department will continue to work with the Friends of Brewery Flats and Watershed Council. The mill building was a very lively discussion and we can all move forward. The demolition is done and you can see the future at that site and whether or not you agree with the tearing down of the building we can all see the potential the development has for the community and how it extends the downtown and will provide a much needed amenity to the community. The local government election was a very contentious election and proves that we need to continue to work on communication between the Commission and the constituents.

CONSENT AGENDA

Commissioner Doney made the motion to approve the consent agenda and Commissioner Hewitt seconded the motion. The motion passed unanimously. The consent agenda was the acknowledgement of the claims that have been paid from December from December 14, 2017 to December 29, 2017 for a total of \$163,231.35

REGULAR AGENDA – Resolutions, Ordinance & Other Action Items:

1. Discussion and action on reappointing Lynn Morrison Gies and Gary Slagel to the Lewistown Board of Adjustments

Ms. Phelps explained that Lynn Morrison Gies has been a long serving member of this board. Ms. Morrison Gies does attend the meetings, does her research on the issues, is currently serving as chairman of the board and does desire to continue to serve on the board. Mr. Gary Slagel is a newly appointed member having served only one term so far. Mr. Slagel is retired from the BLM and continues to make Lewistown his home. Mr. Slagel is a great addition to the board. Ms. Phelps stated that she recommends that Lynn Morrison Gies and Gary Slagel be reappointed

to the board of adjustments. Commissioner Doney made the motion to reappoint Lynn Morrison Gies and Gary Slagel to the Lewistown Board of Adjustments and Commissioner Hewitt seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

2. Discussion and action on reappointing Carol Woolsey and Ryan Dick as the City representatives to the City County Planning Board

Ms. Phelps stated that Mr. Ryan Dick is a Mid-Rivers employee, has served on the board since 2011, currently serving as the chairman of that board, actively participates and wants to make a difference in the community. Ms. Carol Woolsey serves on several boards, was instrumental in helping to create the Arts and Entertainment District and very active in the community. Ms. Phelps commented that it is her recommendation that Ryan Dick and Carol Woolsey be reappointed to a two year term. Commissioner Doney made the motion to reappoint Carol Woolsey and Ryan Dick as the City representatives to the City County Planning Board and Commissioner Hewitt seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

3. Discussion and action on reappointing Tim Robertson as the City representative to the Airport Board

Ms. Phelps explained that Mr. Tim Robertson just finished serving his first term as the City representative to the Airport Board. Mr. Robertson is working with the airport board to make the lease equitable and is a good representative for the City. Commissioner Doney made the motion to reappoint Tim Robertson as the City representative to the Airport Board and Commissioner Hewitt seconded the motion. Commissioner Doney commented that she has seen some of the things he has done on the airport board and stated that he is a good representative for the City. Commissioner Loomis asked what Ms. Phelps meant by equitable leases. Ms. Phelps answered that there are many different versions of the leases at the airport in term, price and cost per acre. The FAA requires competitive leases and as leases are up for renewal the airport board is working to make the leases more uniform and equitable. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

4. Discussion and action on reappointing Commissioners to the following boards: Airport, Library, Park and Recreation, Central Montana Health District, City County Planning, Central Montana Foundation, Central Montana 911 and Snowy Mountain Development Corporation

Ms. Phelps explained that the list of boards were included in the Commission packets. Commissioner Byerly verified that Ms. Phelps is the representative on behalf of the Commission for Snowy Mountain Development Corporation. Ms. Phelps answered yes and would be interested in continuing to be the representative. There was discussion on who was currently serving on the boards and who would like to serve. The following appointments were decided: Commissioner Hewitt will continue on the Airport Board, Commissioner Turk will continue on the Library Board, Commissioner Loomis will serve on the Park and Recreation Board,

Commissioner Byerly will continue to serve on the Central Montana Health District, Commissioner Dunnington will serve on the City County Planning Board, Commissioner Oldenburg will serve on the Central Montana Foundation, Commissioner Doney will serve on the Central MT 911 board and City Manager Phelps will continue to serve on the Snowy Mountain Development Board. Commissioner Hewitt made the motion to approve the appointments as stated and Commissioner Doney seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

5. Brief review of Commissioner information disbursed at tonight's meeting.

Ms. Phelps explained that City staff has put some general information together in the binders that were distributed this evening for the Commissioners. Ms. Phelps explained that the information included would be good for everyone to become familiar with it. Information included was the City Charter, the resolution outlining Commissioner stipend, the rules and procedures of the Lewistown City Commission, open meetings law as outlined in state statute, the City's purchasing policy and some general information regarding the City.

CITIZENS' REQUESTS

There were none.

COMMISSIONER'S MINUTE

Commissioner Doney would suggest that Commissioner's packet be picked up at the City office. Ms. Phelps stated she would work on this and set a pre-established time that the packets will be ready.

Commissioner Doney asked if the City boards would be reviewed again this year. Ms. Phelps answered that yes, there are a lot of departments that the Commission has not seen in a few years so we will be using committee of the wholes for tours and to hear from the City boards.

Commissioner Byerly thanked all of the department heads for being at the meeting.

ADJOURNMENT

Chairman Turk adjourned the meeting.

Dated this 2nd day of January, 2018.

Patty Turk, Commission Chairman

ATTEST:

Nikki Brummond, City Clerk