

A REGULAR COMMISSION MEETING OF DECEMBER 17, 2018 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.

CALL TO ORDER

City Clerk Nikki Brummond called the meeting to order.

PLEDGE OF ALLEGIANCE

City Clerk Nikki Brummond asked everyone to stand and say the Pledge to the Flag.

ROLL CALL

Present were Commissioners: Byerly, Doney, Dunnington, Hewitt, Loomis, Oldenburg and Turk.

APPROVAL OF MINUTES

Commissioner Hewitt approved the minutes for December 3, 2018 meeting and Commissioner Loomis seconded the motion. The motion passed unanimously.

PROCLAMATIONS

There were none.

BOARD AND COMMISSION REPORTS

Commissioner Loomis was unable to attend the most recent Park and Recreation Board meeting. Mr. Bill Berg explained that the Park and Recreation Board reviewed the East Fork proposal and discussed the ice-skating season and the rink. The lights at the ice-skating rink are on a timer and are on from 4:30 pm to 10 pm. Park and Recreation Director Jim Daniels commented that there are tree dead elm trees in Frank Day Park and it was discussed that if the ground freezes they would work to get the dead trees removed. The Central Montana Historical Society has some concerns and the Park and Recreation Board will be asking them to attend either the January or February meeting to discuss the concerns. Park and Recreation Director Daniels explained that the Park and Recreation Board put together a priority list for the Civic Center and Pool. As part of the Recreation District agreement any excess money will be used for capital improvements at the Civic Center and Pool. One of the priorities was the sanding of the gym floor. Park and Recreation Director Daniels stated that he has obtained two bids and will work with the Recreation District Board to get that accomplished.

Commissioner Doney reported that they City is continuing to take comments on the sign ordinance and will be working on that ordinance in January. Commissioner Doney also commented that she will be again looking at ordinances this year and has been contacted about an ordinance for drones in the City.

Commissioner Hewitt attended the motion recent Airport Board meeting. Commissioner Hewitt reported that Dr. Galleo would like to donate two cars to the Airport for citizens to use. The airport would maintain them and keep insurance on them. The snow removal equipment is working well at this time. The Airport Board is in the process of reviewing applications for the Airport Manager.

CITY MANAGER REPORT

City Manager Holly Phelps reported on the following issues:

The next Commission meeting will be January 7, 2019 and there will be no Committee of the Whole. The Commission will elect a new Chairman and Vice Chairman and board appointments. City Manager Phelps asked the Commissioners to put some thought into their current board appointments and schedules. A list of the Boards and meeting times were included in the packets.

The City of Lewistown has several citizen advisory board vacancies. The application and list of available openings are on the City's website. If you know of anyone that may be interest in serving on one of the City's boards please encourage them to apply.

The Tax Increment Finance Board was open to discussing the idea of serving as the Targeted Economic Development District board as well. They will act on this at their January meeting.

The City of Lewistown will be holding a CDBG public hearing early on in 2019, the purpose of this hearing is to obtain public comments on the City's overall community development needs. These needs include public facilities, economic development and housing needs of the community. It is important to get as much public comment as possible. The City Manager will be reaching out to interested parties and if the Commission has ideas on people or groups that should comment on this, please let the City Manager know. This is a requirement for many grants that the City has obtained or may apply for over the next year.

The Parks Department has been awarded an \$8,000 Program Development grant. This grant will help remove and replace trees within the City Parks and further educate the community on Urban Forestry. These activities will be part of the Arbor Day activities in Lewistown.

Just a reminder to everyone that fireworks are allowed on New Year's Eve from 10 pm on December 31, 2018 to 12:30 am on January 1, 2019. After the first of the year the Commission will take some time to reevaluate the fireworks ordinance.

The Friends of the Library will be holding its annual Chili Bowl event on January 18, 2018 at Jacks Hangar. This is a Library fundraiser for the Sumer Reading Program.

CONSENT AGENDA

Commissioner Doney made the motion to approve the consent agenda and Commissioner Hewitt seconded the motion. The motion passed unanimously. The consent agenda was the acknowledgment of the claims that have been paid from November 29, 2018 to December 13, 2018 for a total of \$139,900.08.

REGULAR AGENDA – Resolutions, Ordinances & Other Action Items:

1. Discussion and action on Resolution No. 3985, a resolution approving the East Fork Reservoir Management Plan and setting fees for overnight camping

City Manager Phelps explained that the East Fork Management Plan was include in the Commissioners packet and has been discussed at several Park and Recreation Board meetings and a couple of Commission meetings. This management plan was proposed by the Park and Recreation Board. Mr. Bill Berg explained that the management plan addresses limiting camping. There have been a lot of improvements done, community members, Eagle Scouts and Muzzleloaders. Mr. Berg commented that there is a lot of mowing that needs to be done out there and would be helpful if the City could address this as part of the trails system. Commissioner Oldenburg asked if the groups that use the East Fork facility pay a use fee. Park and Recreation Director Daniels answered no a lot of the time, the groups help clean up or mow the area. Further discussion followed. Commissioner Hewitt made the motion to approve

Resolution No. 3985, a resolution approving the East Fork Reservoir Management Plan and setting fees for overnight camping and Commissioner Doney seconded the motion. Commissioner Doney thanked the Park and Recreation Board for working on the plan. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

2. Discussion and action on first reading of Ordinance No. 1761, an ordinance amending Title 9, Chapter 6 Part 1 of the Lewistown Flood Project Reservoir regulations pertaining to hunting and fishing on East Fork and Hanson Creek Reservoirs

City Manager Phelps explained that this is the first reading of Ordinance no. 176. This ordinance was worked on by the Park and Recreation Director and the board. There was some confusion of the regulations regarding hunting and fishing at the reservoirs and these changes make it to be more consistent with hunting and fishing on public lands. Further discussion followed. Commissioner Loomis made the motion to approve the first reading of Ordinance No. 1761, an ordinance amending Title 9, Chapter 6 Part 1 of the Lewistown Flood Project Reservoir regulations pertaining to hunting and fishing on East Fork and Hanson Creek Reservoirs and Commissioner Oldenburg seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

3. Discussion and action on entering into an agreement with Wadsworth Lewistown BK LLC stating that the City of Lewistown acknowledges the satisfaction of the previous agreement

City Manager Phelps explained that this is an agreement with the owners of the Lewistown Burger King. City Manager Phelps further explained that the previous owners of the lot had an agreement with the City of Lewistown to get sewer to that lot and abandon the alley that ran through the lot. The owners of the lot were to pay a specific amount for the sewer. This agreement was back in 1976 and it was determined that the work was complete and the amounts were received. Commissioner Doney made the motion to enter into an agreement with Wadsworth Lewistown BK LLC and agree to the abandonment of easement rights and Commission Byerly seconded the motion. Mr. Patrick Cassidy addressed the Commission about putting picnic tables in the front part of his yard across from the water tower park and have a place for people to eat if they want to get something to go. Mr. Cassidy commented that he would like to plant four trees to hide his house and himself from the public view. Commissioner Doney suggested that if he is wanting improvements at the park would need to go through the Park and Recreation Board prior to coming before the Commission. Commissioner Turk asked for comments from the audience or Commission. There being none, the question was called for and the motion passed unanimously.

4. Discussion and action on approving an agreement with Hyalite Engineering for the proposal for Engineering & Survey Services for H Street water main loop design and permitting

City Manager Phelps explained that Hyalite Engineering is working with the developer of the H Street property. At the last Commission meeting the Commission approved extending water to this area. In order to get proper fire flows for the area the water line must be looped. City Manager Phelps is proposing a cost share with the developer to accomplish this and the proposal is for the design of the project and will get us through the permitting process. Commissioner Doney asked if this was an issue financially. City Manager Phelps explained that it is not a problem. Commissioner Doney made the motion to approve an agreement with Hyalite Engineering for the proposal for Engineering & Survey Services for H Street water main loop design and permitting and Commissioner Hewitt seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

5. Discussion and action on the reappointment of Kathie Bailey and Jason Grover for another two-year term to the Historic Resources Commission

City Manager Phelps explained that this is for the reappointment of two members to the Historic Resources Commission. Planning Director Cathy Barta explained that the Historic Resources Commission meets the first Thursday of every month. Planning Director Barta commented that both individuals are very active members and were appointed to finish someone's term. Planning Director Barta stated that they are both willing to serve another term and hope the Commission will consider reappointing them. Commissioner Hewitt made the motion to approve the reappointment of Kathie Bailey and Jason Grover for another two-year term to the Historic Resources Commission and Commissioner Oldenburg seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

6. Discussion and action on setting the regular Commission meetings for 2019

City Manager Phelps explained that we set the Commission meetings each year. The calendar that is included in your packets for approval shows that if the Commission meeting falls on a holiday the Commission meeting will be held on the Tuesday after the holiday. Commissioner Oldenburg made the motion to approve the proposed calendar for the 2019 Commission meetings and Commissioner Dunnington seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

CITIZENS' REQUESTS

Mr. Richard Battrick asked if the City Manager had received his application for interest on the City County Planning Board. Mr. Battrick further commented that he wanted to know who makes the decision for appointments to the board. City Manager Phelps answered that the City Commission makes those decisions because the person is representing the City of Lewistown. We are waiting on some other applications because there are other interested and would like to bring all those interested before the Commission at one time.

Mr. John Johnson had some questions about the water situation regarding chlorination.

City Manager Phelps explained that the City is continuing to keep the dialogue open with DEQ with regards to chlorination. City Manager Phelps commented that the City continues to ask clarifications and continues to explore multiple options in disinfection and asking if they are willing to allow an alternative to chlorine. The City is exploring the costs and how to fund the possible alternatives. There was discussion on communicating with DEQ.

Mr. Ben Licari addressed the Commission stating that he is a scientist, geologist, a lot of experience with water and a lot of certifications. Mr. Licari wants to make sure the Commission takes this issue seriously and backs the City Manager up on these issues.

There was continued discussion on the chlorination of water.

Ms. Billie Ayers addressed the Commission explaining that she is coordinating a conference called Living with Wildlife. National Geographic is one of the many co-sponsors. Ms. Ayers stated that she has asked Mr. Clint Loomis to introduce Mr. Chris Jones, former editor and chief of National Geographic.

COMMISSIONER’S MINUTE

Commissioner Hewitt explained that she has been asked by citizens if the water department is still blowing out the fire hydrants every year and if the water tower refills when it is half full. City Manager Phelps explained that yes the water tank does refill when it gets to a certain level but that is all on an automated system. City Manager Phelps further explained that the fire hydrants are still flushed every year.

Commissioner Oldenburg asked if there were other options to get the information out to the citizens regarding the vacancies on the different citizens boards.

Commissioner Loomis would like to be able to introduce the City of Lewistown at the Living with Wildlife conference. It was the general consensus of the Commission that Commissioner Loomis welcome citizens to the City of Lewistown.

ADJOURNMENT

Chairman Turk adjourned the meeting.

Dates this 17th day of December, 2018.

Patty Turk, Commission Chairman

ATTEST:

Nikki Brummond, City Clerk