

A REGULAR COMMISSION MEETING OF NOVEMBER 18, 2019 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.

CALL TO ORDER

Chairman Turk called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Turk asked everyone to stand and say the Pledge of Allegiance.

ROLL CALL

Present were Commissioners: Byerly, Doney, Dunnington, Hewitt, Loomis, Oldenburg and Turk.

APPROVAL OF MINUTES

Commissioner Loomis made the motion to approve the November 4, 2019 minutes as corrected and Commissioner Oldenburg seconded the motion. The motion passed unanimously.

PROCLAMATIONS

There were none.

BOARD AND COMMISSION REPORT

Commissioner Loomis reported that he attended the Park and Recreation Board meeting on November 13th. The Ice-Skating Association will be turning on the ice machines later this week. The Ice-Skating Association is still working on the Memorandum of Understanding between them and the City and still discussing the possibility of a roof over the ice rink. The Park and Recreation Board will be discussing the priority list that is funded by the recreation district.

Commissioner Byerly reported that he attended the recent Central Montana Health District meeting last week. Commissioner Byerly commented that there is a new person that is the sanitarian in training and working to get her testing completed. Commissioner Byerly reported that all inspections are complete. Commissioner Byerly reported that he wants some information regarding the junk vehicle program. It appears that the City doesn't get treated the same as the other Counties and it is due to some of the City's codes.

Commissioner Doney reported that the Library Board meets this Thursday.

Commissioner Dunnington reported that the City County Planning Board is meeting tomorrow night to review a subdivision.

CITY MANAGER REPORT

City Manager Holly Phelps reported on the following issues:

The Christmas stroll will be November 29th from 4 to 8 pm. There will be an Elf run along the trails beginning at 4:45 pm and the parade begins at 5:30 pm. Also, that weekend is the Bright Country Nights at the Fairgrounds.

The Ice-Skating Association is working to get the rink ready for this year's season. They are planning to start making ice on the 22nd of November. Locally, Ice Hockey continues to grow in popularity, but there is plenty of time available for open skating. Contact the Civic Center for more details for ice skate rentals. The Park Board has been working on a MOU that outlines who is responsible for what regarding the Ice Rink.

Again, the City has several Board and Commission vacancies on various City boards. It is becoming more difficult to find people willing to serve on these boards. There are currently openings on the Design Review Board, Historic Resource Commission, and the Board of Adjustment. The vacancies will be advertised and will reach out to individuals whose terms are up in early 2020. Also, as a reminder to the Commissioners please be thinking of which boards you may be interested in serving on.

The Library's recent Carnegie book reception was very successful. The traveling exhibit that was part of the presentation will be at the Library through the end of the month.

The police cars have been ordered. It may take up to four months to get these vehicles here. The Police Department is working with Snowy Mountain Motors to first get a build date and then a delivery date.

Dispatch has begun biweekly meetings with Zurcher regarding the software installation. They are planning an initial site visit in January, but our deployment date may be pushed out to November 2020. Beginning December 2nd, the City will be doing the dispatch for Fergus County at 5 pm this allows them additional time to train their three remaining employees time to transition from dispatch to other possible positions in their department.

PUBLIC COMMENT – non agenda items only

Mr. Ty Zackus addressed the Commission stating that he has a letter requesting a variance. Mr. Zackus gave the Commission a letter and providing some letters of support regarding the situation. Commissioner Doney asked to confirm that the request for the variance is the chickens and goats and the that they are currently living in an RV. Mr. Zackus explained that he has been living at this location for some time, but was just notified that it is located in the City limits. He would like more time to address the situation or a variance regarding the goat and chicken. Police Chief Justin Jenness reported that a citizen reported that the Zackus' were living in an RV and had many animals. Police Chief Jenness explained that himself and the City Manager had a meeting with several members of the Zackus family to work out some of the issues. City Manager Phelps explained that the area was annexed through the subdivision process. City Manager Phelps further explained that this parcel is adjacent to the area that the zoning commission is working on zoning changes and allowing some of the larger parcels the ability to have some animals. These are new animals and are not considered grandfathered in. This situation has been addressed by the Commission in the past. Commissioner Byerly commented that he would like to see the property and is not completely sure what area is being discussed. Commissioner Turk asked if the Code Compliance Officer give them two weeks to address the situation? Police Chief Jenness answered yes, and the City can halt any further action until the Commission has had an opportunity to look further into this issue. Commissioner Byerly would like to hold off making a decision until the Commission can see the property. City Manager Phelps commented that there are two issues that need to be addressed one is living in the RV and the second is the animals. Police Chief Jenness stated he will work with the Zackus family on this issue.

CONSENT AGENDA

Commissioner Doney made the motion to approve the consent agenda and Commissioner Loomis seconded the motion. The motion passed unanimously. The consent agenda was the acknowledgement of the claim that have been paid from November 1, 2019 to November 13, 20019 for a total of \$64,721.72.

REGULAR AGENDA – Resolutions, Ordinances & Other Action Items:

1. Public hearing to hear comments on establishing the Lewistown amended Targeted Economic Development District (TEDD) 2017, and adopting the Lewistown amended TEDD Comprehensive Development Plan with a tax increment financing program pursuant to Title 7, Chapter 15, Part 42 and 43 of the Montana Code Annotated

Chairman Turk opened the public hearing to hear comments on establishing the Lewistown amended Targeted Economic Development District (TEDD) 2017, and adopting the Lewistown amended TEDD Comprehensive Development Plan with a tax increment financing program pursuant to Title 7, Chapter 15, Part 42 and 43 of the Montana Code Annotated. City Manager Phelps explained that this is the second public hearing to hear comments on the amended Targeted Economic Development District and prior to the second reading of Ordinance No. 1763. The only change to this district is the addition of a single lot that is currently where the Town and Country Grocery Store is being constructed. Commissioner Turk asked for comments from the audience and Commission. There being none, the public hearing was closed.

2. Discussion and action on approving the second reading of Ordinance No. 1763, an ordinance establishing the Lewistown amended Targeted Economic Development District (TEDD) 2017, and adopting the Lewistown amended TEDD Comprehensive Development Plan with a tax increment financing program pursuant to Title 7, Chapter 15, Part 42 and 43 of the Montana Code Annotated

City Manager Phelps explained that this is the second reading of Ordinance No. 1763 and if this is approved tonight it will go into effect in 30 days. This ordinance is amending the Targeted Economic Development District to include the lot and the base year of the TEDD does not change. The ordinance does show the boundary change to include this lot and the City has not received any comments regarding this amendment. Commissioner Doney made the motion to approve the second reading of Ordinance No. 1763, an ordinance establishing the Lewistown amended Targeted Economic Development District (TEDD) 2017, and adopting the Lewistown amended TEDD Comprehensive Development Plan with a tax increment financing program pursuant to Title 7, Chapter 15, Part 42 and 43 of the Montana Code Annotated and Commissioner Oldenburg seconded the motion. Commissioner Byerly commented that this a great opportunity for the TEDD. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

3. Discussion and action on Resolution No. 4019, a resolution in support of the “Snowy Mountain Development Corporation”, a regional economic development entity established for a six county area of Central Montana, to develop human, capital, infrastructure, community, business and natural resources and improve the economic and employment opportunities for the benefit of all citizens in the area

City Manager Phelps explained that this resolution is supporting Snowy Mountain Development Corporation (SMDC). SMDC gets a portion of their funding from the State and have asked that all six counties and municipalities that they provide service to pass a resolution to support SMDC. City Manager Phelps commented that this resolution is approved to move forward with support for SMDC and

done about every four years. Commissioner Byerly made the motion to approve Resolution No. 4019, a resolution in support of the “Snowy Mountain Development Corporation”, a regional economic development entity established for a six county area of Central Montana, to develop human, capital, infrastructure, community, business and natural resources and improve the economic and employment opportunities for the benefit of all citizens in the area and Commissioner Doney seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

CITIZENS’ REQUESTS

There were none.

COMMISSIONER’S MINUTE

Commissioner Oldenburg asked to take a minute to honor Mr. Brad Parrish for all of his contributions to the community. Mr. Parrish served on the Commission and served as the Board Chair for many years.

Commissioner Doney asked that legal council be present when the Zackus issue comes back before the Commission to make sure the issue is addressed correctly.

ADJOURNMENT

Chairman Turk adjourned the meeting.

Dated this 18th day of November, 2019.

Patty Turk, Commission Chairman

ATTEST:

Nikki Brummond, City Clerk