

**A REGULAR COMMISSION MEETING OF JANUARY 6, 2020 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.**

**CALL TO ORDER**

City Clerk Nikki Brummond called the meeting to order.

**PLEDGE OF ALLEGIANCE**

City Clerk Nikki Brummond asked everyone to stand and say the Pledge to the Flag.

**OATH OF OFFICE**

City Clerk Nikki Brummond swore the following Commissioners into office: Dave Byerly, Ward I; Diana Hewitt, Ward II; and Gayle Doney, Ward III.

**ROLL CALL**

Present were Commissioners: Byerly, Doney, Dunnington, Hewitt, Loomis, Oldenburg and Turk.

**ELECTION OF CHAIRMAN & VICE CHAIRMAN**

City Clerk Nikki Brummond opened the floor for nominations for Chairman. Commissioner Oldenburg nominated Commissioner Doney for Chairman and Commissioner Turk seconded the nomination. City Clerk Brummond asked for anymore nominations. Commissioner Loomis nominated Commissioner Turk for Chairman. City Clerk Nikki Brummond asked for a second. There was no second and the nomination died for a lack of a second. City Clerk Brummond asked for anymore nominations and there being none, the nominations were closed. City Clerk Nikki Brummond called for the vote and the vote was unanimous.

Chairman Doney opened the floor for nominations for Vice Chairman. Commissioner Turk nominated Commissioner Byerly for Vice Chairman and Commissioner Oldenburg seconded the nomination. Chairman Doney asked for anymore nominations. There being none, the nominations were closed. Chairman Doney called for the vote and the vote was unanimous.

**APPROVAL OF MINUTES**

Commissioner Loomis made the motion to approve the December 16, 2019 minutes with corrections and Commissioner Oldenburg seconded the motion. The motion passed unanimously.

**COURTESIES**

There were none.

## **PROCLAMATIONS – Montana Winter Fair Week**

Chairman Doney read the following proclamation:

A Proclamation by the Lewistown City Commission Recognizing January 18-26, 2020 as Montana Winter Fair Week

WHEREAS, Central Montana in the Great State of Montana is a world class agricultural producer; and,

WHEREAS, Central Montana in the Great State of Montana exemplifies the enviable life-style of The West, coveted by the world; and,

WHEREAS, the Great State of Montana has celebrated its glorious agricultural production and Western Lifestyle at the Montana Winter Fair since 1965,

NOW, THEREFORE, BE IT RESOLVED, that the City Commission declares January 18-26, 2020 ‘Montana Winter Fair Week’ and invites everyone to join the festivities in Lewistown, Montana. Visit [MontanaWinterFair.com](http://MontanaWinterFair.com).

Dated this 6<sup>th</sup> day of January 2020.

## **BOARD AND COMMISSION REPORTS**

Commissioner Hewitt reported that there will be an Airport Board meeting on January 8, 2020.

Commissioner Doney reported that the Library Board will meet on January 9, 2020.

Commissioner Loomis reported that the Park and Recreation Board will be meeting on January 8, 2020 and he will not be able to attend.

## **CITY MANAGER REPORT**

City Manager Holly Phelps reported on the following issues:

The Library will be holding their annual Chili Bowl fundraiser on January 17<sup>th</sup> at Jack’s Hangar. This is a fundraiser for the summer reading program. If you are interested in attending please call the Library for more details.

The 75<sup>th</sup> Winter Fair is scheduled for January 18<sup>th</sup> -26<sup>th</sup>. There are a lot of events scheduled over that week. Go to [www.montanawinterfair.com](http://www.montanawinterfair.com) for a complete schedule of events. The Winter Fair continues to grow and get better each year.

The Lewistown Ice Skating Association (LISA) will be hosting their open-air hockey tournament this past weekend at the ice rink. There was a great turnout and there were about ten teams from around the area in attendance. The public can rent ice skates from the Civic Center and a

complete schedule for the rink is available on the Lewistown Ice Skating Association Facebook page.

If you missed the story in the newspaper regarding the Lewistown license plates, the 2019 legislature enacted requirements for specialty plates. Effective January 2020, there needs to be a minimum of 400 specialty plates actively registered annually. A snapshot will be done each January 3<sup>rd</sup>. If the minimum is not met, the plate will be revoked. The 2019 snapshot showed that there were 218 Lewistown plates registered.

**PUBLIC COMMENT – non-agenda items:**

Mr. Ty Zackus addressed the commission explaining that he has some petitions regarding the chickens in the City limits. Mr. Zackus would like the Commission to look over the petitions and see what can be done. Commissioner Doney asked Mr. Zackus to take the information to the City office and then the City Manager can disperse the information to the Commission.

**CONSENT AGENDA**

Commissioner Hewitt made the motion to approve the consent agenda and Commissioner Byerly seconded the motion. The consent agenda was the acknowledgement of the claims that have been paid from December 12, 2019 to December 31, 2019 for a total of \$437,128.88.

**REGULAR AGENDA – Resolutions, Ordinance & Other Action Items:**

1. Discussion on the adoption of the Adoption of Building Codes.

City Manager Phelps explained that the State of Montana is moving forward with the adoption of the 2018 Building Codes. City Manager Phelps explained that the State building officials discuss the possible changes with municipalities and code officials across the state. City Manager Phelps further explained that the International Code Council (ICC) every three years they come up with revisions to their codes. Once the codes are finalized in their draft form then the state looks at the changes and they start their process for input. City Manager Phelps briefly discussed examples of codes that have been changed. City Manager Phelps stated that the City of Lewistown is a Certified Local Government and are required to adopt the same codes within 90 days. The three codes the City is responsible for are: International Residential Code, International Existing Building Code and the International Energy Conservation Code. The building codes are adopted by administrative order per the City's ordinance.

2. Discussion and action on reappointing Commissioners to the following boards: Airport, Library, Park and Recreation, Central Montana Health District, City County Planning, Central Montana Foundation, Central Montana 911 and Snowy Mountain Development Corporation

City Manager Phelps explained that information regarding the board appointments has been given to the Commission over the past few months. City Manager Phelps explained that annually the Commission must reappoint Commissioners to the boards that they serve on. City

Clerk Brummond reviewed what boards the Commissioners served on last year. Airport Board was Commissioner Hewitt, Library Board Commissioner Doney, Park and Recreation Board Commissioner Loomis

**CITIZENS' REQUESTS**

There were none.

**COMMISSIONER'S MINUTE**

Commissioner Loomis asked if the City could invite the new chamber director to a meeting. City Manager Phelps answered that she would work on getting that done. Commissioner Loomis explained that he attended a Big Spring Creek Watershed meeting and the Berg property was discussed with regards to the sawdust. Commissioner Loomis asked the City Manager if there is any movement in removing the saw dust? City Manager Phelps answered that at this time the City is not looking into removing the saw dust, because if you do start moving it can cause spontaneous combustion.

Commissioner Oldenburg asked how allowing fireworks on New Year's Eve went. Commissioner Oldenburg commented that she thought it did seem okay. Police Chief Jenness stated there were not a lot of complaints.

Commissioner Byerly commented that when he was first on the Commission and another Commissioner voted no and explained why, it made Commissioner Byerly rethink his vote. Commissioner Byerly commented that it would be helpful if other Commissioners are going to vote against a motion don't hesitate to state why voting against. It could change the vote of another Commissioner and also be helpful.

Commissioner Doney stated that coming into the new year she would like to see more resources. Commissioner Doney asked if Commissioner Byerly would update the Commissioner on the Port Authority. Commissioner Doney asked if Commissioner Oldenburg would update the Commission on the continuing education possibilities in Lewistown. Commissioner Doney would like department updates when department heads are in attendance at the meeting.

**ADJOURNMENT**

Chairman Doney adjourned the meeting.

Dated this 6<sup>th</sup> day of January, 2020.

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Gayle Doney, Commission Chairman

ATTEST:

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Nikki Brummond, City Clerk