

**A REGULAR COMMISSION MEETING OF THE LEWISTOWN CITY COMMISSION
ON AUGUST 1, 2022 WHICH WAS HELD AT THE CENTRAL MONTANA
COMMUNITY CENTER AND STARTED AT 7:00 P.M.**

CALL TO ORDER

Chairman Doney called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Doney asked everyone to stand and say the Pledge to the Flag.

ROLL CALL

Present were Commissioners: Day, Doney, Hewitt, Hrubes, Scotten, Spika and Terry.

APPROVAL OF MINUTES

There were none.

COURTESIES

There were none.

PROCLAMATIONS

There were none.

BOARD AND COMMISSION REPORTS

Commissioner Terry reported that the Central Montana Foundation did not meet in July and the next meeting is scheduled for later this month on August 23rd.

Commissioner Day reported that the Park and Recreation Board will meet this Wednesday, August 3rd at 7 pm.

Commissioner Hrubes reported there has not been a meeting of the Fergus County Lewistown Health board. Commissioner Doney asked if they have been having meetings but are conflicting with Commission meetings. City Manger Phelps answered yes. Commissioner Doney asked if Commissioner Hrubes gets minutes from the meetings? City Manager Phelps answered she does get the minutes and forwards them onto Commissioner Hrubes. Commissioner Doney asked if he could still report on the minutes even though he is unable to attend. Commissioner Doney explained that it is okay to reported on the minutes of the meeting if you are unable to attend.

Commissioner Hewitt reported that Airport Board will meet this Wednesday, August 3rd at 3 pm.

Commissioner Scotten reported that the Snowy Mountain Development Corporation Board will meet later this month.

Commissioner Doney reported that the Library Board met with month and honored the outgoing chairman for her nine years of service as the board chair. Commissioner Doney explained that they reviewed the summer reading program and will be moving into more humanities programing. The Library Board is planning on bringing the Chili Bowl and Author dinner.

CITY MANAGER REPORT

City Manager Holly Phelps reported on the following issues:

Next week the Civic Center will be doing annual maintenance, which includes refinishing the tile floors. The Civic Center will remain open during this time with access to the gym and weight room being maintained but some of the spaces will be temporarily unavailable.

Just a reminder that the state swim meet is this weekend. The pool will be closed Saturday and Sunday, and there will be a pool party on Saturday night that is open to the public. The area around Frank Day park is extremely busy and the meet will bring many visitors to our community.

Other events in town this weekend is the Centerfest at Creekside, conventions, weddings and a celebration of the skate park.

The City of Lewistown is preparing to adopt the updated building codes as a certified local jurisdiction we must adopt the same code as the State of Montana. The City will be adopting the following codes: 2021 International Building Code as amended by ARM 24.301.131; 2021 International Residential Code as amended by ARM 24.301.154; 2021 International Energy Conservation Code, as amended by ARM 24.301.161; 2021 International Existing Building Code as amended by ARM 24.301.171

Trails and Ales will be held this year on September 10th after the Chokecherry Festival and it will be held at Creekside from 4 to 7 pm. Again, this year the Friends of the Trails will be providing music during the event. The concert is free and open to the public. This year the Chokecherry Jam will also be held at Creekside on September 9th.

PUBLIC COMMENT – non agenda items

Mr. Richard Battrick commented that some trees fell in his neighborhood and is wondering if Public Works will remove the debris. City Manager Phelps stated she first wanted to introduce the City's new Public Works Director Tim Majerus. City Manager Phelps answered that typically the Public Works department will help with tree clean in right of way.

CONSENT AGENDA

Commissioner Terry made the motion to approve the consent agenda and Commissioner Hewitt seconded the motion. The motion passed unanimously. The consent agenda was the acknowledgment of the claims that have been paid from June 30, 2022 to June 30, 2022 for a total of \$33,534.19 and July 12, 2022 to July 29, 2022 for a total of \$45,159.74.

***REGULAR AGENDA – Resolutions, Ordinances & Other Action Items:**

1. Airport annual report

City Manager Phelps explained that each year the Airport Manager comes and gives an annual report to the Commission. The annual report includes how the airport works, anything new and funding. Mr. Armour talked about the run ways and taxi ways. Mr. Armour explained that the Airport is owned by the City and the County. The Airport at this point does not get any tax funding and is self-funded. The Airport is run by an autonomous board, which is one City Commissioner, one County Commissioner, one City representative, one county representative and a member from the pilot association. Mr. Armour stated that any major projects are funded by grants. Mr. Armour briefly discussed some of the grant funding and how it works. There was some discussion on how to get essential air service to Lewistown. Mr. Armour explained that the number of passengers had decreased substantially and it may be quite some time to get essential air service back here. Commissioner Doney asked how many employees does the airport have. Mr. Armour answered one and himself.

2. Discussion and action on authorizing the City Manager to enter into the Fish Wildlife & Parks Montana Trail Stewardship Grant Program Project Agreement and sign the agreement

City Manager Phelps explained that the Friends of the Trails applied for a couple of different grants and this was the largest grant and is for resurfacing the trail between the Cemetery at A Street and H Street. City Manager Phelps stated it is just about 3,000 linear feet of pavement that would be added. The total cost of the project is anticipated to be \$82,000 with a cost share of a grant of \$73,000 and match of \$9,000. The match will be some funding from the Friends of the Trails, salaries and in-kind hours. City Manager Phelps stated that she is asking for approval to move forward with this grant. Commissioner Day made the motion to authorize the City Manager to enter into the Fish Wildlife & Parks Montana Trail Stewardship Grant Program Project Agreement and sign the agreement and Commissioner Spika seconded the motion. Commissioner Doney asked for comments from the audience and Commission. There being none, the clerk took a roll call vote with all being in favor of the motion.

3. Discussion and action on approving Resolution No. 4090 a resolution requesting distribution of Bridge and Road Safety and Accountability Program Funds

City Manager Phelps explained that this resolution is done typically as part of the budget process, each year the City is allocated Bridge and Road Safety and Accountability Program Funds (BARSAA) which is the additional gas tax funding. City Manager Phelps explained that the City can set it aside to use at a later date or use it during the current budget. City Manager

Phelps further explained that the Commission has chose to spend the funds on the annual street maintenance project, which is what is being proposed today. Commissioner Hewitt made the motion to approve Resolution No. 4090 a resolution requesting distribution of Bridge and Road Safety and Accountability Program Funds and Commissioner Scotten seconded the motion. Commissioner Hrubes asked about the statement in the resolution that the City must match the funds. City Manager Phelps answered that the City uses the Street Maintenance fund to match the funding. Commissioner Doney asked for comments from the audience and Commission. There being none, the clerk took a roll call vote with all being in favor of the motion.

CITIZENS' REQUESTS

There were none.

COMMISSIONER'S MINUTE

Commissioner Terry made a comment regarding all the Commissioners in attendance at the public hearing at the fair. There was a lot of good information from the Air Force. There was a lot of good public comment also. Commissioner Terry reported that she will be sending an email to the Commissioners of the YouTube video of the Air Force presentation.

Commissioner Spika asked about an email she has received from Ms. Abby Majerus. City Manager Phelps commented that she had not gotten the email and will look into.

Commissioner Hrubes stated that the upcoming State Swim meet is very big and hopefully the local restaurants are prepared.

Commissioner Hewitt asked about the fences and what is being done. Commissioner Doney answered that a fence ordinance has been drafted and in the works. Commissioner Hewitt asked about all the tall grass and what is being done. City Manager Phelps answered that a lot of letters have been sent for compliance.

ADJOURNMENT

Chairman Doney adjourned the meeting.

Dated this 1st day of August, 2022.

Gayle Doney, Commission Chairman

ATTEST:

Nikki Brummond, City Clerk