

**A REGULAR COMMISSION MEETING OF THE LEWISTOWN CITY COMMISSION
ON JANUARY 3, 2023 WHICH WAS HELD AT THE CENTRAL MONTANA
COMMUNITY CENTER AND STARTED AT 7:00 P.M.**

CALL TO ORDER

City Clerk Nikki Brummond called the meeting to order.

PLEDGE OF ALLEGIANCE

City Clerk Nikki Brummond asked everyone to stand and say the Pledge to the Flag.

ROLL CALL

Present were Commissioners: Day, Hewitt, Hrubes, Scotten, Spika and Terry. Commissioner Doney participated virtually.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN

City Clerk Nikki Brummond opened the floor for nominations for Chairman. Commissioner Doney nominated Commissioner Terry for Chairman and Commissioner Day seconded the nomination. City Clerk Brummond asked for any more nominations. Commissioner Hewitt nominated Commissioner Day for Chairman and Commissioner Hrubes seconded the nomination. City Clerk Brummond asked for any more nominations. There being none, the nominations were closed. City Clerk Brummond asked for those in favor of Commissioner Terry as Chairman and those voting for were Day, Doney, Hrubes, Scotten, Spika and Terry. City Clerk Brummond asked for those in favor of Commissioner Day as Chairman and those voting for were Day and Hewitt. City Clerk Brummond announces that Commissioner Terry has been elected as Chairman for 2023. City Clerk Brummond turned the meeting over to Commissioner Terry. Commissioner Terry opened the floor for nominations for Vice Chairman. Commissioner Doney nominated Commissioner Day for Vice Chairman and Commissioner Hewitt seconded the nomination. Commissioner Terry asked for any more nominations. There being none, the nominations were closed. Commissioner Terry asked for all those in favor of Commissioner Day as Vice Chairman and all Commissioners voted in favor of Commissioner Day as Vice Chairman.

APPROVAL OF MINUTES

Chairman Terry stated that without objection and based on the corrections the December 19, 2022 minutes are approved.

COURTESIES

There were none.

PROCLAMATIONS

There were none.

BOARD AND COMMISSION REPORTS

Commissioner Day reported that there is a Park and Recreation Board meeting tomorrow, Wednesday, January 4, 2023.

Commissioner Scotten reported that Snowy Mountain Development Corporation (SMDC) met last weekend. Commissioner Scotten commented that the board reviewed the year end financials. The Board voted to increase the annual dues by 16%. The increase for the City will be \$7,015 compared to \$6,048 last fiscal year. Commissioner Scotten asked if City Manager Phelps could clarify the City's status with Snowy Mountain Development Authority (SMDA) and if the City has any voting authority. City Manager Phelps answered that no, SMDA is a 7-member board made up of 6 representatives from the six counties and a representative at large. The next board meeting is in February.

Commissioner Hewitt reported on the airport board. She was unable to attend and reported from the minutes. Commissioner Hewitt commented that a chemical company recently removed all hazardous materials from the Airport. The driving course area was discussed and a complaint was filed with the Department of Ag. A new gravel pit was opened and will be good for 3 to 5 years. The airport maintenance expense has increased due to the increase in jet travel. A new hangar is being built next to the softball complex and will possibly take away some parking from the softball complex. Mr. Jim Daniels asked the airport board if bus parking could be allowed near Jacks Hangar and it was approved by the airport board.

Commissioner Doney reported that the Library Board meets on January 19th.

Commissioner Terry reported that the Central Montana Foundation will meet on January 24th and did not meet in December.

CITY MANAGER REPORT

City Manager Holly Phelps reported on the following issues:

This year's Winter Fair is planned for January 27-29, 2023. There are over 20 events that are being held all over town. More information can be found at the Montana Winter Fair website.

The Chili Bowl is back by popular demand and will be held on January 20, 2023. It will be held at Jack's Hanger.

The Lewistown Ice Skating Association (LISA) will be hosting hockey tournaments the weekends of January 6 to 8 and 13 to 15. This year there will also be several youth hockey tournaments. The public can rent ice skates from the Civic Center and a complete schedule for the rink is available on the Lewistown Ice Skating Association Facebook Page.

Just a reminder that fireworks were allowed on New Year's Eve from 10 pm on December 31st to 12:30 am on January 1st. City Manager Phelps reported that there were no reports filed.

Each year the Commission holds a Public Hearing, the purpose of the is hearing is to obtain public comments on the City's overall community development needs. These needs include public facilities, economic develop and housing needs to the community. This is a required for many grant that the City and other organizations may apply for. Please be thinking of needs you have heard of so that it can be mentioned during this meeting.

PUBLIC COMMENT – non agenda items

There were none.

CONSENT AGENDA

Commissioner Hewitt made the motion to approve the consent agenda and Commissioner Spika seconded the motion. The motion passed unanimously. The consent agenda was the acknowledgment of the claims that have been paid from December 16, 2022 to December 30, 2022 for a total of \$105,829.53

***REGULAR AGENDA – Resolutions, Ordinances & Other Action Items:**

1. Discussion and action on approving a business license for Rocky Mountain Plumbing

Commissioner Terry commented that as a reminder per City Code the City Commission must approve, electrical, plumbing and heating. City Manager Phelps explained that this company came to town to plumb a residence as a friend and discovered the residence was located in the City limits. As a result, applied for a business license. Commissioner Hewitt made the motion to approve a business license for Rocky Mountain Plumbing and Commissioner Day seconded the motion. Commissioner Terry asked for comments from the audience and Commission. There being none, the question was called for and a roll call vote was taken with all being in favor of the motion.

2. Discussion and action on reappointing Commissioners to the following boards: Airport, Library, Park and Recreation, Lewistown Fergus City County Health Board, City County Planning, Central Montana Foundation, Central Montana 911 and Snowy Mountain Development Corporation

City Clerk Brummond reviewed the appointments to the following boards: Airport Board is Commissioner Hewitt, Library Board is Commissioner Doney, Park and Recreation Board is Commissioner Day, Lewistown Fergus City County Health Board is Commissioner Hrubes, City County Planning is Commissioner Spika , Central Montana Foundation is Commissioner Terry, Central Montana 911 is Commissioner Doney and Snowy Mountain Development Corporation is Commissioner Scotten. Commissioner Terry commented that she would like to continue to serve on the Central Montana Foundation Board for continuity, because there has been a lot of change on that board. Commissioner Terry asked if the Commissioners serving on the Airport and

Library Boards would like to continue serving? Commissioner Hewitt answered she would like to stay on the Airport Board. Commissioner Doney answered she would like to remain on the Library Board, but would like to see if someone else would serve on the 911 Board. Commissioner Hewitt asked what the 911 Board is? City Manager Phelps answered that typically the board meets once a year, however, with the purchasing of equipment and funding the board has met more often this past year. Commissioner Terry asked if it would be more active this upcoming year. City Manager Phelps answered yes, and it typically meets over the noon hour typically on Wednesdays. Commissioner Hewitt stated that she will serve on the 911 Board. Commissioner Terry asked if Commissioner Day would like to remain on the Park and Recreation Board. Commissioner Day answered that will some of the upcoming projects she would like to remain on the board and also it was her first year serving on the board. Commissioner Terry asked about the City County Planning Board and SMDC. Commissioner Spika answered that she is fine with remaining on the board. Commissioner Scotten answered he will continue on the SMDC board. Commissioner Hrubes commented he will continue on the health board. Commissioner Terry asked the City Manager to review the current sub committees. City Manager Phelps reviewed the following: serving on the ordinance committee is Commissioner Doney, serving on the urban deer committee is Commissioner Day, Commissioners Spika and Hrubes are serving on the chicken committee, serving on the policy committee is Day and Doney and serving on the parking committee is Commissioner Day and Hrubes. Commissioner Scotten volunteered to serve on the urban deer committee. Commissioner Scotten expressed his concern with serving on the SMDC board. Commissioner Scotten stated there is a lot going on with this board and it is very interesting. Commissioner Terry asked what Commissioner Scotten's role is on SMDC. City Manager Phelps answered that he is a voting member of the corporation. There was discussion on having SMDC coming to a Committee of the Whole. Commissioner Day asked if it would be helpful is two commissioners were serving on each of the subcommittees. Commissioner Terry commented that she will serve on the policy sub committee and Commissioner Hrubes volunteered for the ordinance subcommittee. City Clerk Brummond explained that appointments to the subcommittee is done by the Commission Chairman. Commissioner Spika made the motion to approve reappointing Commissioners to the following boards: Commissioner Hewitt to the Airport, Commissioner Doney to the Library, Commissioner Day to the Park and Recreation, Commissioner Hrubes to the Lewistown Fergus City County Health Board, Commissioner Spika to the City County Planning, Commissioner Terry to the Central Montana Foundation, Commissioner Hewitt to the Central Montana 911 and Commissioner Scotten to the Snowy Mountain Development Corporation and Commissioner Day seconded the motion. Commissioner Terry asked for comments from the audience and Commission. There being none, the question was called for and a roll call vote was taken with all being in favor of the motion.

CITIZENS' REQUESTS

There were none.

COMMISSIONER'S MINUTE

Commissioner Scotten asked about a comment that the City Manager said at a prior SMDC meeting regarding aging population having a tough time. City Manager Phelps explained that the aging population is struggling with food and security. City Manager Phelps commented that going on the record at public meetings for the needs of the community.

Commissioner Hewitt commented that that she had a large discussion on Christmas Eve regarding chlorination. Commissioner Hewitt stated that it was her understanding that we were not going to chlorinate starting at the Big Spring. City Manager Phelps answered that currently the City is not, however the order from DEQ is to chlorinate from the source throughout the system. There was some discussion on the infrastructure for chlorination.

Commissioner Terry asked about scheduling some upcoming agenda items. The TBID public hearing will be held on the first meeting in February. The CDBG public hearing will be held the first meeting in March. Commissioner Terry reported that she will not be at the February 21st meeting. Commissioner Scotten stated he will not be at the February 21st commission meeting. Commissioner Spika stated that she will not be at the January 17th Commission meeting. Commissioner Terry stated she would like to schedule the City Manager's review. There was a lot of discussion and it was determined the review will be January 30th, which is a 5th Monday. City Attorney Diekhans stated that as a reminder this is a closed meeting and will need to be advertised as such.

ADJOURNMENT

Chairman Terry adjourned the meeting.

Dated this 3rd day of January, 2023.

KellyAnne Terry, Commission Chairman

ATTEST:

Nikki Brummond, City Clerk